



**ATTENDANCE**

Members Present      David Staat – Acting Chair Board Member  
Henry Reed - Board Member  
Judy LaSpada - Board Member  
Dennis Moran – Alt. Board Member

Members Absent      Gene Shanahan - Chair  
Lee Hegner – Board Member  
Eric Jung – Alt. Board Member

Others present:      Millie Aldrich - DRB Administrator  
Paul Miller - DRB Architectural Consultant  
Bill Wentworth – Public Safety, Healthy Forest Project Manager

**CALL TO ORDER**

**8:43am**

**DECLARATION OF QUORUM/DIRECTOR QUALIFICATION**

Declaration was noted for the record a quorum was present for the purpose of doing business of the Cordillera Design Review Board.

**DISCLOSURE MATTERS** – No conflicts of interest were noted.

**APPROVAL OF AGENDA** –DRB unanimously approved the agenda.

**APPROVAL OF MINUTES** – Minutes from January 9, 2018 approved, moved by Reed second by LaSpada all in favor.

**PUBLIC INPUT** – No public input was noted.

**DRB ACTION ITEM –**

**1. Accessory Building clarification /Square footage Clarification**

**8:50am**

- Divide 3.03.13 D. A structure less than 850 sq. ft.
- Ranch 4.03.13 D. A structure less than 850 sq. ft.
- Summit 5.02.01 C. Not to exceed a footprint of 500 sq. ft. and maximum 1,000 sq. ft. total
- Territories 6.04.01 F. Not to exceed a footprint of 500 sq. ft. and maximum 1,000 sq. ft. total
- County Land Use Definitions Accessory Building maximum 850 sq. ft., excluding garages. County Lands Use Definitions Garage total garage sq. ft. shall not exceed total habitable space located on the lot.

Present: Millie Aldrich, DRB Administrator

- Summit should have the same footprint / size as allowed in the Ranch and Divide. Territories is unique because they are allowed to have multiple building: single family residence, caretaker cottage, barn, garages, accessory buildings.
- Ranch 4.03.02 Maximum footprint of 15,000 sq. ft., Summit 5.02.01 A livable floor area per Ranch Guidelines. Cordillera PUD Parcel U Section 3.23.3i-c-2. Total footprint of all structures shall not exceed 10,000 sq. Ft.

**Provide Additional Information**

- Compare PUD parcels with maximum footprint and identify in a diagram to see conflict locations with the Design Guidelines.

**Board will make a ruling at the next Board meeting, based on the additional information provided.**

2. **O'Connor Residence – 594 Winchester**

**11:15am**

Owner request to move in to Guest House with County TCO prior to main house TCO

Present: Magnus Nilsson, Kerstin Flashner - Ulf Built; Traci O'Connor - owner

- County will give TCO prior to main house because it is a separate structure, fire suppression must be installed
- Construction fencing separation between owner occupancy and construction must be in place at all times
- Ulf to provide updated construction schedule
- Increase DRB visits to jobsite to verify occupancy / construction separation and construction schedule

**Board Supports owner to occupy guest house with County TCO.**

STAFF APPROVALS - 1

Cumming Residence – 21 Pikes Way – 3<sup>rd</sup> garage bay addition - Final – DRB approved

SINGLE FAMILY CONSTRUCTION STARTS – 0

SINGLE FAMILY INSPECTIONS – 0

ADMINISTRATIVE UPDATES

- Active Construction Sites
- Build-out Analysis: 8 under construction / 3 review process
  - 166 Peregrine Dr will be removed next month from the review process, project has not been brought to the Board since March 2017

ADJOURNMENT

**9:38am**

There being no further information before the Cordillera Design Review Board, the meeting was adjourned.