

## **Renewable Energy Installation Process + Checklist**

### **4.05.00. Use of Photovoltaic Panels**

- A. In an effort to help the environment the use of photovoltaic panels within Cordillera is regulated.
- B. Photovoltaic panels can be used on structures within Cordillera as long as the panels are integrated into the design of the structure and approved by the Design Review Board.
- C. Free standing solar arrays are prohibited on sites less than 35 acres. On sites greater than 35 acres all alternative energy improvements must be approved by the Design Review Board.

### **4.05.01. Use of Wind Turbines**

The use of wind turbines are prohibited on all sites smaller than 35 acres. On sites greater than 35 acres all alternative energy improvements must be approved by the Design Review Board.

### **4.05.02. Renewable Energy Use on Existing Structures**

All renewable energy sources must be approved by the Design Review Board prior to installation. All installations must be integrated into the structure. A licensed architect must provide elevations for review as part of the overall process of adding renewable energy to an existing structure.

### **4.05.03. Process for adding renewable energy to an existing structure**

- A. Application for addition of renewable energy systems (DRB Application requesting a modification) must be submitted to the Design Review Board by the DRB Meeting submission deadline. This submittal must contain the following:
  - o Electronic PDF copy of complete submittal packet emailed to [drb@cordillerapoa.com](mailto:drb@cordillerapoa.com) and [apr@cordillerapoa.com](mailto:apr@cordillerapoa.com)
  - o 1 full size, hard copy of all submission documents delivered to the CPOA office by the DRB meeting submission deadline day by 12:00pm.
  - o \$500 submission review fee – check made out to the CPOA and delivered to the CPOA office by the DRB meeting submission deadline day by 12:00pm.
  - o Submittals must include drawings or photos of existing conditions, and drawings of the proposed modification.
  - o Copy of the report provided by the installer. This should contain location of installation, specifications of equipment to be used and a solar report (if applicable).
  - o Provide neighbor notifications for all adjacent properties including Metro District owned property and the golf course if applicable. Refer to the Adjacent property Owner application process on [cordilleralive.com](http://cordilleralive.com).
- B. The application and submission will be reviewed for completeness and scheduled for the next scheduled Design Review Board meeting.
- C. Parties involved will be notified of time and place of the Design Review Board meeting.