



DATE: Friday, August 11, 2023  
TIME: 9:00 am  
LOCATION: 0408 Carterville Road  
and video conference  
State of Colorado, County of Eagle.

# MEETING MINUTES

## BOARD MEETING EXECUTIVE SESSION

### ATTENDANCE

**Board members present in person:** Cheryl Foley, President; Richard Saxby, Treasurer; Ellen Alexander, Assistant Secretary/Assistant Treasurer; Terry Boyle, Vice President, Harry Jasper, Secretary.

**Others present in person:** Trevor Broersma, CMD General Manager; Paula Kurtz, CMD HR and Finance Administrator

**Others present via video conference:** Alan Pogue, CMD Legal Counsel; Margaret Henderson, of CLA Clifton, Larson, Allan; Sam Lazar, CMD Community Operations Manager; Traci Macnamara McCoy, CMD Communications Manager; David Bentley, Margo Boyle, Lois Bruce, Lainie Edinburg, Gordon Hardenbergh, Steve Houk, Richard Hunton, Annette Irion, Nancy Klumb, Cindy Moran, Melissa Murphy, Nukhet Saxby, Jane Tudor

### CALL TO ORDER/DECLARATION OF QUORUM

Director Foley called the meeting to order at 9:05 am, noting a quorum was present.

### ADEQUATE NOTICE/CONFLICT DISCLOSURE

Board members acknowledged receiving notice of the meeting no less than 24 hours in advance. No disclosures or conflicts with items on the agenda were cited.

### APPROVAL OF AGENDA

Director Saxby moved to approve the agenda for August 11, 2023. Director Alexander seconded the motion, the motion to approve was unanimous. Director Jasper made a motion to approve the consent agenda, seconded by Director Saxby. The Consent agenda consisted only of the June 9, 2023, and the July 11, 2023, meeting minutes. All approved, motion passed unanimously.

### DISCUSSION ITEMS

#### FINANCIAL UPDATE

Director Saxby presented the financial update, indicating that both the operating and capital budgets for month-ending June 2023 were on target. He stated that if things continue to go well, we may be able to reduce the projected deficit for the year.

#### 2022 CMD AUDIT

Paula Kurtz reported that the independent audit of CMD's 2022 financial statements had been completed and timely filed with the County. A new accounting firm, Wipfli, performed the audit for 2022. We received a clean audit for the second year in a row. After discussion, the Board voted to approve the audit as presented. At 9:15 am, Director Saxby moved to approve the audit and its filing with Eagle County, subject to confirmation from Directors Boyle and Alexander, who stated they had not yet received their copy. Director Jasper seconded the motion, which passed unanimously.

## **MANAGEMENT TEAM UPDATE**

Trevor Broersma presented the management report, highlighting:

### **Courses for CPR training for residents**

Community CPR training events this summer have been successful and well attended, with 10 homeowners in each event. Broersma thanked Bill Morris, the certified CPR trainer leading the events, for his work with these programs. Two events have been completed this summer, and two more are scheduled. Community members can sign up now for the remaining events.

### **Planning Commission Update**

He reported that the County planning commission approved Copper Bar Ranch's request to revise its SUP. The request will now be sent to the County Commissioners for a vote. CMD had filed a letter of concern with the County regarding potential noise and nuisance issues.

### **Summer Traffic Calming Initiatives**

Traffic calming initiatives in place have been effective and have included variable message signs and glue down lane delineators. The message board signs are being used to raise awareness of traffic safety and safe speeds on our roads. The signs are also being used for fire mitigation and construction work.

### **GIS Trail Maps for Community Use**

The Cordillera Trails Map will be available online as a web app beginning next week. Features include trail descriptions, elevation detail, and other helpful information about hiking Cordillera's trail system. A communication to the public will be sent out. It will include directions about how to access the maps online and how to get the app icon on your phone. The community will be able to send in photos that they take along their hikes for sharing with others.

### **Equestrian Center Updates**

Horse camp has been extremely successful and has attracted many new Cordillera residents and their families. Lessons and additional horse camps are being planned for the fall. Each weeklong camp ended with a horse show that was attended by family members and friends who encouraged campers as they demonstrated their skills. Horse camps were a significant source of income for the equestrian center and will continue next summer. Until then, the equestrian center will continue to be busy and generate revenue with lessons, mini-camps, clinics, and other events.

### **Public Safety Updates**

Broersma offered Public Safety statistics for the June-July period and covered notable calls. He reported that Public Safety is doing a good job with staffing and that new software is being considered for scheduling, geolocating, gate access security, and other features to improve access. Broersma addressed questions about cycling and reported that the regulations in place have been positive and that people are riding in a safe way.

## **CYBERSECURITY**

Broersma gave a report on CMD's ongoing cybersecurity program, describing the program and the safeguards it provides. He said that the district currently has no exposure to Personally Identifiable Information (PII), that there were no

recommendations or findings identified in the initial NetDiligence Quiet Audit cyber assessment, and that there are no next steps to be taken over the next 12 months regarding corrective action to the district's cybersecurity.

## **PUBLIC COMMENTS**

Director Foley asked for any public comment. Homeowners commented on the need for a community-wide description of wildfire mitigation costs and benefits; on concerns relating to the cost effectiveness of 24-hour public safety patrols; on the insurance benefits of being a "Firewise" community and the need for readily available wildfire mitigation information to help residents with insurance applications; on the upcoming GIS trails app, with compliments and a question about the changes to Murphy's and Get Along trails due to new fire breaks.

There being no further comments, Director Foley thanked the public for their comments and closed the public comment session at 10:25 am.

## **EXECUTIVE SESSION**

Director Foley noted the need for two executive sessions, which convened after a brief break at 10:33 am.

### **Executive Session #1**

Director Foley asked for a motion to convene the first executive session pursuant to 24-6-402(4)(b), C.R.S., to receive legal advice related to potential construction related impacts to District owned roads. The motion was made by Director Boyle, seconded by Director Saxby, and approved unanimously. The first executive session opened at 10:33 am. Director Foley asked for a motion to close the second executive session. Director Boyle made a motion to close the executive session. The motion was seconded by Director Saxby and approved unanimously. The first executive session concluded at 12:08 pm.

### **Executive Session #2**

Director Foley asked for a motion to begin the second executive session pursuant to Section 24-6-402(4)(b), C.R.S., to receive legal advice related to the provision of public safety services. Director Saxby made a motion to begin the meeting, seconded by Director Boyle, and approved unanimously. The second executive meeting commenced at 12:09 pm. Director Foley asked for a motion to close the second executive session. Director Boyle made a motion to close the executive session. The motion was seconded by Director Jasper and approved unanimously. The second executive session concluded at 1:06 pm.

## **ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 1:20 pm with a motion by Director Boyle, seconded by Director Saxby.