



# MINUTES

APPROVED

Cordillera Metro District

Cordillera Property Owners Association

*May 10, 2019*

## In Attendance

<b>CMD Board of Directors</b>	<b>CPOA Board of Directors</b>
David Bentley, President (Term to 2022)	Ed Shriner, President (Term to 2019)
Eugene McGuire, Vice President (Term to 2022)	Mike Grier, Vice President (Term to 2020)
Cheryl Foley, Treasurer (Term to 2022)	Ron Haynes, Treasurer (Term to 2021)
Kitty George, Secretary (Term to 2020)	Jerri More, Secretary (via web conference) (Term to 2020)
John Van Deusen, Assistant Treasurer/Assistant Secretary (Term to 2020)	Larry Brooks, Assistant Treasurer/Assistant Secretary (via web conference) (Term to 2019)

## Others Present:

Rachel Oys, general manager; Alan Pogue, legal counsel ; Jaime Walker, communications manager; Trevor Broersma, operations director; Joe Helminski, recreation director; Tracy Stowell, office manager; Barry Smith, public safety director; Heather Mathews, finance manager; Dominique Jones, equestrian center manager; Ron Hoppner, information systems administrator; Cliff Simonton, community planning manager; Strategic Planning Committee Members: Melissa Murphy; Mike Henritze, Cassie Gray, Chris Cumming, Lois Bruce (via web conference), Dennis Moran (via web conference); and members of the public: Jay and Dee Tobin, Vincent Leone, Bill Mimeles, Charlene Koegel, Greg Murphy, Margo Boyle, Cass Gassman, Nukhet Saxby, Faith Edgar, Richard Hogg and the following via telephone or web conference: Stephen Houk, Ron Askew, Mary Jackson, Monte Irion, Michael Dowling, Michael Finley and Neel Lemon.

## Call to Order

<b>CMD Board of Directors</b>	<b>CPOA Board of Directors</b>
Director Bentley called to order the Regular Meeting of the Cordillera Metropolitan District at 9 a.m.	Director Shriner called to order the Regular Meeting of the Cordillera Property Owners Association at 9:02 a.m.

## Declaration of Quorum/Director Qualifications

All board members acknowledged receiving notice of the regular meeting at least 72 hours in advance. No conflicts of interest were noted.

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### Approval of Agenda

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<b>CMD Board of Directors</b>	<b>CPOA Board of Directors</b>
Director Van Deusen moved to approve the May 10, 2019, Regular Meeting Agenda. Seconded by Director McGuire.  Upon motion duly made and seconded, the Board approved the May 10, 2019, Regular Meeting Agenda.	Director Grier moved to approve the May 10, 2019, Regular Meeting Agenda. Seconded by Director Haynes.  Upon motion duly made and seconded, the Board approved the May 10, 2019, Regular Meeting Agenda.

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### Approval of Consent Agenda

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<b>CMD Board of Directors</b>	<b>CPOA Board of Directors</b>
Director George moved to approve the Consent Agenda. Seconded by Director McGuire.  Upon motion duly made and seconded, the Board approved the March 6 and March 8, 2019, Meeting Minutes.	Director Grier moved to approve the Consent Agenda items. Seconded by Director Haynes.  Upon motion duly made and seconded, the Board approved the March 6 and March 8, 2019, Meeting Minutes.

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### Public Comment

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- Public comment topics included the following: seasonal passes for golf carts on the Short Course; the trees at the Divide gate; CMD representation at Edwards Metro District meetings especially when traffic on Highway 6 is an agenda topic; Cordillera community concerts which function as a public relations tactic to increase exposure of Cordillera to the wider community; the Trailhead project which is still under consideration; and the community planning manager which was established in response to the community survey input for greater emphasis on community planning.

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### Joint Agenda Items for Boards Discussion and Direction

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#### Visioning Session

- Chris Fair, president, and Dianna Carr, vice president of storytelling, for Resonance lead the boards and Strategic Planning Committee through the results from the stakeholder engagement interviews, key findings from the 2018 community survey, a review of significant findings from benchmark communities and lead a ranking exercise for Cordillera's top five priorities.

- A series of community meetings will be held in July and a draft strategic plan is anticipated in August at the Annual Meeting.

### **Contract Ratification**

*CMD Motion: Director George moved to approve the Vail Honeywagon contract for \$165,000 with minor modifications to the recycling schedule. Seconded by Director McGuire. Upon motion duly made and seconded, the Board approved the motion.*

*CMD Motion: Director McGuire moved to approve the Rocky Mountain Custom Landscaping contract for \$136,138. Seconded by Director George. Upon motion duly made and seconded, the Board approved the motion.*

*CPOA Motion: Director Shriner moved to approve the Vail Honeywagon contract for \$165,000 with minor modifications to the recycling schedule. Seconded by Director Grier. Upon motion duly made and seconded, the Board approved the motion.*

### **Access Control and Security Improvements**

- The CMD Board approved gate access service provisions.
- Staff provided a summary of upgrades and improvements to access control platforms, surveillance cameras including, radar speed signs, and the community database. Current systems are outdated and or no longer supported by the manufacturer(s). Additionally, many of the systems do not work together.

### **Gate Access**

- New gate access policies and procedures were developed for gate access via TransCore eGo RFID stickers including Standard Operating Guidelines and administrative processes for each constituency that accesses the community.

*CMD Motion: Director McGuire moved to approve the gate access service revisions. Seconded by Director George. Upon motion duly made and seconded, the Board approved the motion.*

### **Bicycle Permit Pilot**

- Per a newly developed bicycle permit policy, bicycles will now be required to pre-register with Cordillera for an access sticker. All bicyclists must operate under Cordillera rules while on community roadways, must wear a helmet, obey speed limits, stop at stop signs, yield to pedestrians, display proper illumination and ride single-file in the designated bicycle lanes.
- A release of liability will be required to be signed when applying for a permit. Commination will be sent to the local bike shops and to local bike groups on the new policy.

*CMD Motion: Director McGuire moved to approve the Bicycle Permit Pilot with the inclusion of a release of liability. Seconded by Director Bentley. Upon motion duly made and seconded, the Board approved the motion.*

### **Management Team Report**

- A liquor license was obtained for the Short Course. Rules and regulations regarding the sale of liquor will follow State requirement as well as Troon's standard liquor operations.
- The issue of short-term rentals is being studied by Resonance as part of the strategic planning process. Meanwhile, Host Compliance is providing a monthly email report and live web dashboard with complete address information of all identifiable short-term rentals within the boundaries of Cordillera. Communication will be sent to each short-term rental property with information from the CCRs on parking, trash, events, noise, etc.

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## **CPOA Agenda Items for Board Discussion and Direction**

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### **Annual Assessments**

*CPOA Motion: Director Haynes moved to not prorate annual assessments. Seconded by Director More. Upon motion duly made and seconded, the Board approved the motion.*

### **Trailhead Pool Project and Cost Estimates**

- Staff contacted 41 pool contractors for bids on the Trailhead project based on the OLC design package. Although the project is still under consideration, the scope may be reevaluated based on recommendations from Resonance.
- Maintenance and repairs will occur as needed but are increasing in number and severity.

### **Pickleball Improvements**

- Staff reviewed options to improve the conditions of the pickleball courts.

### **Amended and Restated Indemnification Resolution**

*CPOA Motion: Director Haynes moved to approve the "Amended and Restate Resolution Of The Board Of Directors Of The Cordillera Property Owners Association Providing For The Defense and Indemnification Of Directors, Officers, Committee Members and Employees of the Cordillera Property Owners Association." Seconded by Director Grier. Upon motion duly made and seconded, the Board approved the motion.*

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## **CMD and CPOA Executive Session**

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2:39 p.m. Directors McGuire and Foley moved to enter Executive Session pursuant to Section 24-6-402(4)(f)(I), C.R.S. (CMD) for the purpose of discussing personnel matters.

Directors Haynes and Grier moved to enter Executive Session pursuant to Section 38-33.3-308(4)(a), C.R.S. (CPOA) for the purpose of discussing personnel.

3:19 p.m. Directors George and Van Deusen moved to conclude the CMD Executive Session.

Directors Haynes and Grier moved to conclude Executive Session

3:20 p.m. Directors Van Deusen and Bentley moved to enter Executive Session pursuant to Section 26-6-402(4)(b), C.R.S. (CMD) for the purpose of receiving legal counsel regarding CSMN litigation.

Directors Haynes and Grier moved to enter Executive Session pursuant to Section 38.33.3-308(4)(b), C.R.S. (CPOA) for the purpose of receiving legal counsel regarding CSMN litigation.

5:07 p.m. Directors Van Deusen and George moved to conclude the Executive Session.

Directors Haynes and Grier moved to conclude the Executive Session.

Present: CMD Directors Bentley, McGuire, George, Van Deusen and Foley as well as CPOA Directors Shriner, Grier, Haynes, More (via web conference) and Brooks (via web conference).

Also present: Rachel Oys, general manager, and Alan Pogue, legal counsel.

No action was taken in executive sessions.

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## **CMD Adjournment**

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<b>CMD Board of Directors</b>
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Director Bentley moved to continue the Regular Meeting of the Cordillera Metro District to Wednesday, May 15, 2019 at 5 p.m. Seconded by Director Van Deusen.
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Upon motion duly made and seconded, the Board continued the Regular Meeting of the Cordillera District.
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## **CPOA Adjournment**

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<b>CPOA Board of Directors</b>
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Director Haynes moved to continue the Regular Meeting of the Cordillera Property Owners Association to Wednesday, May 15, 2019 at 5 p.m. Seconded by Director Grier.
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Upon motion duly made and seconded, the Board continued the Regular Meeting of the Cordillera Property Owners Association.
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## **Next Meeting**

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- The remaining regularly scheduled CMD and CPOA Board meetings for 2019 will be as follows: July 12, Sept. 13 and Nov. 8. All meetings are scheduled to begin at 9 a.m. in the large conference room of the Cordillera Administration Building at 408 Carterville Road, Cordillera, Colorado, 81632. Meetings will be canceled when there are no time sensitive or substantive topics for board discussion.