



# MINUTES

APPROVED

Cordillera Metro District  
Cordillera Property Owners Association

## CMD and CPOA Public Session

April 24, 2020

Due to the Governor Polis' declaration of a state of emergency resulting from the COVID-19 pandemic, the meeting was held by video conference.

### In Attendance

CMD Board of Directors-via webinar	CPOA Board of Directors-via webinar
David Bentley, President (Term to 2022)	Mike Grier, President (Term to 2020)
Eugene McGuire, Vice President (Term to 2022)	Ron Haynes, Vice President (Term to 2021)
Cheryl Foley, Treasurer (Term to 2022)	Monte Irion, Treasurer (Term to 2022)
Kitty George, Secretary (Term to 2020)	Jerri More, Secretary (Term to 2020)
John Van Deusen, Assistant Treasurer/Assistant Secretary (Term to 2020)	Cynthia Lenac, Assistant Treasurer/Assistant Secretary (Term to 2022)

### Others Present via Webinar:

Rachel Oys, general manager; Alan Pogue, legal counsel; Trevor Broersma, operations director; Tracy Stowell, office manager; Barry Smith, public safety director; Joe Helminski, recreation director; Heather Hower, communications manager; Aubrey Lewis, assistant recreation manager; Ron Hoppner, information technology administrator; Sam Lazar, facilities maintenance; Fernanda Bazani, human resource manager and members of the public: Mike Autera, Lainie Edinburg, Jane Roberts, Dan Roberts, Chuck Jackson, Mary Jackson, Leeds Butcher, Jay Tobin, Dee Tobin, Dennis Moran, Mike Finley, Thomas Moore, Clay Becker, Bob Donovan, Carolyn Donovan, Ron Yordi and Pamela Horan-Kates.

### Call to Order

CMD Board of Directors	CPOA Board of Directors
Director Bentley called to order the Special Meeting of the Cordillera Metropolitan District at 10:07 a.m.	Director Grier called to order the Special Meeting of the Cordillera Property Owners Association at 10:00 a.m.

### Declaration of Quorum/Director Qualifications

All board members acknowledged receiving notice of the regular meeting at least 72 hours in advance. No conflicts of interest were noted.

### Approval of Agenda

CMD Board of Directors	CPOA Board of Directors

<p>Director McGuire moved to approve the April 24, 2020, Special Meeting Agenda. Seconded by Director George.</p> <p>Upon motion duly made and seconded, the board approved the April 24, 2020 Special Meeting Agenda.</p>	<p>Director Irion moved to approve the April 24, 2020, Special Meeting Agenda. Seconded by Director More.</p> <p>Upon motion duly made and seconded, the board approved the April 24, 2020 Special Meeting Agenda.</p>
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### **Public Comment**

Public comments were received regarding the athletic center/pool proposal, the economy, CPOA/CMD finances, the construction industry, and the Edwards Riverpark Project.

### **CMD Agenda Item for Board Discussion**

#### **CMD Budget Considerations**

Oys provided an update on the COVID-19 response to date including budget considerations underway (i.e., reallocation of staff to vacant positions, review of projected operating, capital, and contract expenses, modified service agreement) and the draft Eagle County Public Health order that will allow for an incremental loosening of restrictions beginning on April 27 and is the first phase of the [Transition Trail Map](#).

### **CPOA Agenda Items for Board Discussion and Direction**

#### **Athletic Center Pool Project**

There was discussion among CPOA board members regarding the current planning phase of this project.

*CPOA Motion: Director Lenac moved to table the athletic center project planning process for 90 days. Seconded by Director Haynes. The motion failed 3-2 with Lenac and Haynes voting in favor and Irion, Grier and More voting against.*

### **CMD & CPOA Agenda Items for Board Discussion and Direction**

#### **Service Agreement**

New board members would like to further understand the underlying details of this agreement, its internal cost tracking and service deliverables. The treasurers and presidents will cover this in their work sessions and bring their recommendation to the full boards in preparation for the 2021 budget planning cycle.

Director More requested that board notes be reviewed by the boards' secretaries before being sent to the community. (The draft minutes are already reviewed by the secretaries.) It was noted that minutes are not final until they are approved by the boards at the next meeting.

Oys agreed to send draft board minutes to secretaries for review, then to the community within seven days of board meetings. Board notes will be discontinued.

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### **CMD and CPOA Executive Sessions**

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12:10 p.m. Directors George and Foley moved to enter executive session pursuant to Section 24-6-402(4)(f), C.R.S. (CMD) to discuss personnel matters related to the General Manager and pursuant to Section 24-6-402(4)(b), C.R.S. to discuss pending litigation with general counsel.

12:10 p.m. Directors More and Haynes moved to enter executive session pursuant to Section 38-33.3-308(4)(a), C.R.S. (CPOA) to discuss matters related to the Association's managing agent/general manager and pursuant to Section 38-33.3-308 (4)(b), C.R.S. to discuss pending litigation with general counsel.

2:02 p.m. Directors Irion and Haynes moved to conclude executive session.

2:03 p.m. Directors McGuire and George moved to conclude the executive session.

Present: CMD Directors Bentley, McGuire, Van Deusen, George and Foley as well as CPOA Directors Grier, Haynes, More, Irion and Lenac.

No action was taken in executive sessions.

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### **CMD Adjournment**

<b>CMD Board of Directors</b>
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Director Van Deusen moved to adjourn the Special Meeting of the Cordillera Metro District at 2:04 p.m. Seconded by Director George. Upon motion duly made and seconded, the board adjourned the Special Meeting of the Cordillera District.
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### **CPOA Adjournment**

<b>CPOA Board of Directors</b>
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Director Irion moved to adjourn the Special Meeting of the Cordillera Property Owners Association at 2:03 p.m. Seconded by Director More. Upon motion duly made and seconded, the board adjourned the Special Meeting of the Cordillera Property Owners Association.
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