



MEETING MINUTES

DATE: May 14, 2021

TIME: 9:00AM

LOCATION: Video Conference Only

STATE OF COLORADO)

COUNTY OF EAGLE) SS.

REGULAR BOARD MEETING

Due to Governor Polis' declaration of a state of emergency resulting from the COVID-19 pandemic, the meeting was held via webinar.

ATTENDANCE

Via webinar: David Bentley, President; Eugene McGuire, Vice President; Cheryl Foley, Treasurer; John Van Deusen, Secretary (left meeting at 9:53a.m.); and Dan Roberts, Assistant Treasurer/Assistant Secretary.

Others Present via Webinar: Rachel Oys, general manager; Alan Pogue, legal counsel; Joe Helminski, deputy manager; Ron Hoppner, information technology administrator; Trevor Broersma, operations director; Fernanda Bazani, human resources manager; Claudia Wells, finance manager; Barry Smith, director of public safety; Cliff Simonton, community planning manager; Aubrey Lewis, outreach manager; Samuel Lazar, facilities technician; and Vicki Sullivan, McGriff Insurance Services; and 42 members of the public.

CALL TO ORDER

Director Bentley called to order the Regular Board Meeting of the Cordillera Metropolitan District at 9:00 a.m.

DECLARATION OF QUORUM/CONFLICT OF INTEREST DISCLOSURE

Board members acknowledged receiving notice of the special meeting at least 24 hours in advance. No conflicts of interest were noted.

APPROVAL OF AGENDA

Motion: Director Foley moved to approve the May 14, 2021, Meeting Agenda. Seconded by Director Van Deusen. Upon motion duly made and seconded, the Board approved the May 14, 2021, Meeting Agenda.

APPROVAL OF MINUTES

Director Van Deusen moved to approve the March 12, 2021 regular meeting minutes and the May 7, 2021 special meeting minutes. Seconded by Director Roberts. Upon motion duly made and seconded, the Board approved the March 12, 2021 regular meeting minutes and the May 7, 2021 special meeting minutes.

PUBLIC COMMENT

Public comment included feedback on the following: financial management, speeding issues, meeting registration process, summer flowers, public access, construction road safety and noise concerns. Requests included: agenda to be included in the meeting announcement, information on ECO Trails Project, update on the water fund, exploration of

additional cellular coverage on Squaw Creek Rd. A reminder was made that the Cordillera Stitchery Group is hosting an open house on June 24.

AGENDA ITEMS

COLORADO SPECIAL DISTRICTS PROPERTY AND LIABILITY POOL

Vicki Sullivan, Client Relations Coordinator, McGriff Insurance Services Inc. provided a summary of Colorado Special Districts Property and Liability Pool insurance coverage provided via the member-owned public entity pool, designed specifically for Colorado Special Districts. Highlights of the presentation included a summary of coverage for auto damage, property coverage, inland marine, equipment breakdown, crime, environmental legal liability, and workers compensation. Additional opportunities are currently being evaluated (i.e., District signs, guardrails, and segments of roads for replacement due to catastrophic coverage such as a mudslide). The \$10 million level of public entity and liability coverage was highlighted.

Board discussion included: Ms. Sullivan clarified that coverage is only available for Special Districts. Director Roberts expressed interested in appraisal basis, replacement costs and road damage coverage. Total loss of building or property is covered at 125%. Additional review of catastrophic coverage is underway and will be evaluated based on estimated replacement costs and deductibles.

FINANCIAL REVIEW

Cheryl Foley, Treasurer, provided a summary of 2020 year end financials that included: recognition of staff for fiscal responsibility during a challenging year, reduction to the CPOA service agreement payment to CMD because of budget savings; healthy general fund balance of \$2.5 million, debt repayment on schedule, and commencement on April 12 of the 2020 audit, with preliminary recommendations expected at the end of May. Director Foley noted that a Request for Proposal (RFP) for Financial Management and Budgeting Solution and/or Outsourced Financial Management Services was issued. She thanked Claudia Wells, finance manager, for her efforts. Director Roberts wanted to confirm that GrandManors was included in the RFP.

Dan Roberts, Assistant Treasurer, and Bob Donovan, Ad Hoc Committee Member for District Financing, provided an update on district financing options. Colorado Special Districts must seek approval from constituents for any debt issue that spans more than one year. The districts may be permitted to obtain a 364-day line of credit for unforeseen circumstances or catastrophic events, which has been the committee's primary focus to mitigate funding gaps. Bond elections are permitted every November, and in May of 2022, then every May of odd years commencing in 2023. Dan Roberts, Cheryl Foley, Bob Donovan, Rachel Oys, and Alan Pogue met with Alpine Bank to explore options. Donovan requested that the board allow the committee to continue the exploration of additional financing mechanisms, including line of credit, with numerous institutions; the board agreed to the request.

TRAFFIC CALMING PLAN AND RESOLUTION

Rachel Oys, General Manager, provided snapshot of past years traffic calming efforts that have resulted in speed reductions validated by radar data. Alan Pogue, legal counsel, spoke to the resolution put forth regarding the issuance of fines for speeding. Metro Districts do not have police powers; however, Districts can regulate the use of owned assets by imposing fines for set regulations. Eagle County considers Cordillera's roads as private due to gates, but the roads are in

fact public since the District has ownership. The Sheriff's Office does not enforce routine traffic violations but will enforce more egregious violations.

Board discussion included: Director Bentley inquired about other communities and their enforcement efforts. Director Foley stated that the district's ability to enforce violations with non-property owners is difficult for a multitude of reasons. Director McGuire stated that most Cordillera property owners are safe drivers, and the conundrum is how to address the habitual offenders. Director Roberts believes imposing fines is a big step and significant feedback is necessary prior to passing such a resolution. Unanimously board members agree to continue with the Drive Leisurely campaign and to withdraw the resolution pertaining to issuance of fines for speeding.

ROAD PERMIT CUT FEE

Cliff Simonton, Community Planning Manager, explained that the district has responsibilities that coincide with the Design Review Board (DRB) and as a result of the transition, an update is needed to the "Construction in the Right of Way (ROW)" Permit application. Consistent with Cordillera Design Guidelines, the permit is required for any construction or maintenance activity within the ROW, including but not limited to utility installations and the grading, paving, culverts, retaining walls, address monuments, landscaping and other improvements associated with new single-family homes. Permit applications for new driveways must be accompanied by plans approved by the DRB.

Board discussion included: Simonton and Jerri More, CPOA board member, provided clarification on the coordination of DRB and CMD responsibilities.

The CMD Board acknowledged the update to the Permit application.

MOUNTAIN RECREATION REQUEST FOR SUMMER CAMP

Joe Helminski, deputy manager, provided an update on Mountain Recreation's request to access the Cordillera trail system and/or National Forest Big Park for 12 children on five days with trained and supervised staff.

Board discussion centered on concerns about public access issues, and the proposal was withdrawn.

DISTRICT TRANSITION SERVICES AND ORGANIZATIONAL AND COMMITTEE UPDATE

Rachel Oys, general manager, shared that the transition occasioned by the separation of the CPOA is underway and will continue through 2021. The CMD model highlighted internal services, community services, emergency preparedness, roads, open space (Trails, River, Ponds and Wildlife) and Facilities and Grounds as continuing key service areas of the District. Approximate Full Time Employee equivalents (FTE) in May 2019 was 58.06 and in 2020 was reduced to 50.63. In 2021, FTE's have been further reduced to 39.55, an elimination of nearly 20 positions, including five from administration, because of the transition.

MANAGEMENT TEAM REPORT

Director Foley requested that board materials be Board specific and exclude generic Valley and partnership information, which should be made available to residents on the website and Post Office bulletin board.

EXECUTIVE SESSION

Motion: At 12:54, Director Bentley moved, and Director McGuire seconded a motion to enter executive session pursuant to Section 24-6-402(4)(a), C.R.S. to discuss personnel matters (general manager). At 2:48 p.m. Director Foley moved, and Director Roberts seconded a motion to conclude executive session. No action was taken in executive session.

ADJOURNMENT

Motion: Director McGuire moved to adjourn the Regular Meeting of the Cordillera Metro District at 2:49 p.m. Seconded by Director Foley. Upon motion duly made and seconded, the Board adjourned the Regular Meeting of the Cordillera Metro District.