



MEETING MINUTES

DATE: Wednesday, May 18, 2022

TIME: 3:00 p.m.

LOCATION: 0408 Carterville Road
State of Colorado, County of Eagle.

SPECIAL BOARD MEETING

ATTENDANCE

Board Members Present: Cheryl Foley, Treasurer, Harry Jasper, newly elected member, Richard Saxby, newly elected member.

Board Members present via webinar: Dan Roberts, Assistant Treasurer/Assistant Secretary.

CMD Staff Present: Trevor Broersma, General Manager.

Panelists via webinar: Alan Pogue, CMD Legal Counsel.

Members of the public present via webinar: Suzy Smith, Nancy Alexander, David Staat, Brooke Ferris, Chuck Jackson, Mary Jackson, Nukhet Saxby, Mike Grier, Carole Schragen, Richard Hogg, Mike Autera, Robert Alexander, Steve Houk, Jerri More, Rob Meyers, Betsey Meyers, Grant McCracken, Chris Cumming, Grant Cunningham, Susie Cunningham, Cassie Grey, Debbie Jasper, Lanie Edinburg, Melissa Murphy, Charles Leinberry, Margo Boyle.

CMD Staff present via webinar: Paula Kurtz, Executive Assistant to the GM; Sam Lazar, Operations Manager; Cliff Simonton, Planning Manager.

CALL TO ORDER/DECLARATION OF QUORUM

Director Roberts called the meeting to order at 3:00 p.m., noting a quorum was present.

ADEQUATE NOTICE/CONFLICT DISCLOSURE

Board members acknowledged receiving notice of the meeting no less than 24 hours in advance. No conflicts with items on the agenda were cited.

APPROVAL OF AGENDA

Director Foley moved to approve the agenda for May 18, 2022. Director Saxby seconded the motion. The vote to approve was unanimous.

DISCUSSION ITEMS

ELECTION RESULTS

Director Roberts presented the official vote from the May 3rd election, as follows:

Brooke Farris	81 votes
Harry Jasper	148 votes
Cindy Moran	88 votes

Cheryl Foley	156 votes
Richard Saxby	131 votes
Susie Smith	76 votes
Grant Cunningham	68 votes

Director Roberts thanked all seven candidates for their efforts and participation, and offered his congratulations to the three candidates receiving the highest number of votes. Cheryl Foley, Harry Jasper and Richard Saxby have been duly elected to the Board. Director Roberts indicated his belief that by their vote members of the community have sent a clear message regarding the need for transparency, fiscal responsibility, and respectful relationships.

Trevor announced that Director John Van Deusen had resigned from the Board, effective immediately. Director Van Deusen was thanked for his service to the Board and to the community.

MOTION TO SET THE SLATE OF OFFICERS

Director Roberts moved the following slate of officers be established for the new board:

Cheryl Foley – President
Dan Roberts – Vice President
Richard Saxby – Treasurer
Harry Jasper – Secretary

Director Jasper seconded the motion, the vote to approve was unanimous. Counselor Pogue verified that all requirements and appointments for the 2022 CMD Board election have been met and/or have been correctly carried out.

AMENDMENT OF RESOLUTION FOR BYLAWS

Director Foley presented an amendment to a resolution approved at the meeting of April 8, 2022, that directed staff to prepare a set of by-laws for the Board by the end of 2022. The amended resolution would read:

“The Board resolves to direct its Secretary to confer with legal counsel, staff and others as may be necessary and appropriate to analyze 1) whether we need by-laws and/or policy statements to help guide the Board in the future; 2) if so, what should they include and; 3) in every event, bring back a recommendation to the Board for direction.”

The amended resolution would not include a deadline. The Secretary should instead provide periodic updates to the Board on related findings.

Director Foley moved to approve the amended resolution; Director Saxby seconded. The vote to approve was unanimous.

NEW CMD INITIATIVES

Director Foley introduced new initiatives for the CMD, some of which emerged from discussions held during the recent election process. They are as follows:

- 1) A new board member orientation process has been developed and will be implemented by General Manager Broersma and his staff.
- 2) A Community Open House is being planned for late June or early July that will provide opportunity for the community to informally meet Board members and management staff.
- 3) The adoption of a measure to circulate brief summaries of Board meeting outcomes to the community shortly after each meeting. These summaries will not supplant the official meeting minutes, which follow at a later date.
- 4) Director Saxby will continue to serve on the CPOA Healthy Forest Committee and will additionally serve as liaison on wildfire mitigation matters between the CPOA and the CMD.
- 5) General Manager Broersma will advise Board members of opportunities to attend Special District Association (SDA) seminars and other educational opportunities.
- 6) CMD Board Committee structures are being rationalized for effectiveness and workload, with a resolution regarding the same to be presented at the June meeting.

No Board action was required on the topic of new CMD initiatives.

BOARD DIRECTION TO STAFF CONCERNING EMPLOYEE HOUSING

Director Roberts cited action taken by the CMD Board on December 10, 2021 that directed staff to study possible locations for employee housing in Cordillera. Director Roberts indicated that he had not supported this directive at the time and asked his fellow board members for their thoughts on the matter, as it was his position that this mandate should not be carried forward. Following discussion, the Board agreed that Staff should not continue exploring options for employee housing development within Cordillera, and informed General Manager Broersma that he should cease related efforts and activities.

OPERATIONS UPDATE

General Manager Broersma presented an update of Metro District projects, beginning with a description of the new Board Orientation Packet and On-boarding Process. An overview of all capital projects followed, summarizing work at Bearcat Stables, the Bearden Ponds, the Ranch Gatehouse entryway, and including wildfire hazard mitigation work on the Divide. All projects are presently on schedule and on budget.

Mr. Broersma reported that the new CPOA/CMD website is near completion and should formally launch by month-end. The CMD staff and CPOA staff have developed a close and effective working relationship on multiple projects, with frequent communication and coordination between the two. Director Foley commented on the work and collaboration that has been necessary between CMD and CPOA to get the Cordillera living web site updated and ready for launch, a great example of the community working together.

General Manager Broersma indicated that staff is exploring ways to begin hybrid Zoom and in-person public meeting, without losing the high quality that Zoom-only technology has allowed over the last two years. He closed by thanking Paula Kurtz and other CMD staff, and the Designated Election Official Stacie Pacheco and supporting staff at Icenogle Seaver Pogue, P.C. for the excellent work done to support and hold the election.

No Board action was required for the Operations Update.

PROCESS FOR FILLING A BOARD VACANCY

Director Foley requested information regarding steps necessary to fill the vacancy left by Director Van Deusen. Counselor Pogue responded with the following points:

- The remaining board members have the authority to fill the vacancy by appointment. Candidates should be nominated, and a vote taken, with a majority in favor required to seat a new member.
- Qualifications for candidacy for the replacement Board member are the same as those recently applied in the election.
- The Board cannot discuss selections or preferences in executive session, all discussions must be in public.
- If a decision is not made by the CMD Board within 60 days, the Board of County Commissioners could make the decision.

PUBLIC COMMENT

Director Foley opened public comment. Comments received included:

- Congratulations to the two new board members and Director Foley.
- Support for the cooperative nature and general decorum between Board members reflected in the meeting today.
- Support for the research and work to create by-laws for the Board.
- Concern for the short notice provided for this meeting.
- A question regarding the money that was paid by community members to Grand Manor for the development of a web site that never happened. Will that money be returned?
- Support for an approach that would fill the Board vacancy with the person with the next highest number of votes from the recent election.
- A suggestion that the Board consider the expertise of its current membership and select a new board member that would bring needed skills and/or expertise to the group.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 3:48 p.m., motion by Saxby, second by Roberts.