



MEETING MINUTES

REGULAR BOARD MEETING

DATE: Friday, August 9, 2024
TIME: 9:00 AM
LOCATION: 408 Carterville Road, Edwards, CO, and video conference

ATTENDANCE

Board members present in person: Cheryl Foley, President; Terrence Boyle, Vice President; Richard Saxby, Treasurer; Harry Jasper, Secretary

Board members present via video conference: Ellen Alexander, Assistant Secretary/Assistant Treasurer

Others present in person: Trevor Broersma, CMD General Manager; Paula Kurtz, CMD HR and Finance Administrator; Hugh Fairfield-Smith, Fire Management Officer, Eagle Valley Wildland; Norbert Becker; Susanne Becker; Debbie Brady

Others present via video conference: Alan Pogue, CMD Legal Counsel; Kayla Enriquez, CMD Legal Counsel; Margaret Henderson of CliftonLarsonAllen; Traci Macnamara McCoy, CMD Communications Manager; Brad Caldwell; Paige Cumming; Pam Horan-Kates; Chuck Jackson; Mike Mears; Jerry Nichols

CALL TO ORDER / DECLARATION OF QUORUM

Director Foley called the meeting to order at 9:01 a.m., noting a quorum was present.

ADEQUATE NOTICE / CONFLICT DISCLOSURE

Board members acknowledged receiving notice of the meeting no less than 24 hours in advance. No disclosures or conflicts with items on the agenda were cited.

APPROVAL OF AGENDA

Director Boyle made a motion to approve the agenda for August 9, 2024. Director Saxby seconded the motion; all approved. Director Saxby made a motion to approve the consent agenda, seconded by Director Jasper. All approved, motion passed unanimously.

DISCUSSION ITEMS

WILDFIRE MITIGATION AND CONTROLLED BURNING

Hugh Fairfield-Smith from Eagle Valley Wildland (EVW) described 3 areas within Cordillera that EVW has recommended for fire mitigation through prescribed burns, as discussed at the June board meeting: (1) in the Ranch area west of Squaw Creek Road, between Bearcat Stables and the Equestrian Center, (2) in the Summit and (3) in the Territories. The [burn area maps](#) are available on the CordilleraLiving.com website.

He again explained how the burns would be conducted, the safety of the process, and the benefits the burns would provide, including new vegetation growth and valuable new food sources for wildlife. The burns are currently targeted to occur in late October, subject to the approval of the Board at its October meeting. Hugh answered questions from both the Directors and the public. General Manager Trevor

Broersma encouraged members of the public to contact him with any questions they may have about this effort.

FINANCIAL UPDATE

Treasurer Richard Saxby reported that, as of the end of June 2024, operating revenues (mostly taxes and interest) were slightly ahead of budget, and operating expenses were slightly under. The capital program was also on target.

2023 AUDIT BOARD RATIFICATION

HR and Finance Administrator Paula Kurtz reported that the 2023 audit had been completed and filed with Eagle County by the July 31 deadline. For the second year in a row, the audit was clean and contained no deficiencies.

Director Foley called for a motion to ratify the filing. Director Saxby made the motion, and Director Alexander seconded. The Board approved the audit unanimously and ratified its filing with the County.

FRONTSTEPS UPDATE

Broersma and Kurtz reported that FRONTSTEPS (the new gate access software) has now been fully launched. As has been explained over the last several months, all property owners must now use FRONTSTEPS to issue personalized guest passes for visitors to their homes. The data provided by property owners (guests' names, dates and times of their access, etc.) will be available in the gatehouses to allow entry when the guests arrive at the gates during their stay. Help is available to residents who have problems registering with FRONTSTEPS or managing the app at CordilleraLiving.com/Frontsteps.

CORDILLERA COMMUNITY ROAD RULES AND VIOLATIONS POLICY

As discussed in the June meeting, Board President Cheryl Foley reported that speeding and other reckless driving remains a problem within Cordillera and, if anything, has gotten worse. Foley then introduced a proposed new Cordillera Road Safety Rules and Violations Policy which, with the participation and cooperation of the Cordillera Valley Club, would require residents, Club members, and staff who violate speed limits or engage in other reckless driving to enter the Cordillera communities through the guest access lanes at each gatehouse instead of through the homeowner lane. Restrictions to access will be applied to all vehicles associated with the person in violation for defined periods of time that increase with each violation.

After discussion with the Board and the opportunity for public comment, Director Alexander motioned to approve the policy, and Director Boyle seconded. All Board members approved the draft Cordillera Road Safety Rules and Violations Policy as written.

PUBLIC COMMENT

Director Foley opened the session for public comment, and no comments or questions were received.

ADJOURNMENT

With no further business before the Board, the meeting was adjourned at 10:36 a.m. with a motion by Director Jasper, seconded by Director Saxby.