



**CORDILLERA**  
Metro District

# MEETING MINUTES

## REGULAR BOARD MEETING

DATE: Friday, October 11, 2024  
TIME: 9:00 AM  
LOCATION: 408 Carterville Road, Edwards, CO, and video conference

### ATTENDANCE

**Board members present in person:** Cheryl Foley, President; Richard Saxby, Treasurer; Harry Jasper, Secretary; Ellen Alexander, Assistant Secretary/Assistant Treasurer

**Board members absent but excused:** Terry Boyle, Vice President

**Others present in person:** Trevor Broersma, CMD General Manager; Paula Kurtz, CMD HR and Finance Administrator; Hugh Fairfield-Smith, Fire Management Officer, Eagle Valley Wildland

**Others present via video conference:** Alan Pogue, CMD Legal Counsel; Margaret Henderson of CliftonLarsonAllen; Traci Macnamara McCoy, CMD Communications Manager; Mike Autera; Paige Cumming; Bill Farley; Chuck Jackson; Jerri More; Melissa Murphy; Greg Murphy; Jerry Nichols; Carole Schragen

### CALL TO ORDER / DECLARATION OF QUORUM

Director Foley called the meeting to order at 8:59 a.m., noting a quorum was present.

### ADEQUATE NOTICE / CONFLICT DISCLOSURE

Board members acknowledged receiving notice of the meeting no less than 24 hours in advance. No disclosures or conflicts with items on the agenda were cited.

### APPROVAL OF AGENDA

Director Saxby made a motion to approve the agenda for October 11, 2024. Director Alexander seconded the motion; all approved. Director Jasper made a motion to approve the consent agenda, seconded by Director Saxby. All approved, motion passed unanimously.

### DISCUSSION ITEMS

#### WILDFIRE MITIGATION AND CONTROLLED BURNING

Hugh Fairfield-Smith from Eagle Valley Wildland (EVW) referenced EVW's previous recommendation that three areas within Cordillera will undergo a wildfire mitigation process called a "prescribed burn," where a contained section of land is set on fire and carefully managed, extinguished, and subsequently monitored by firefighters. This topic was presented first in the June CMD Board meeting and again in August. Fairfield-Smith again explained how the burns would be conducted, the built-in safeguards of the process, and the benefits the burns provide, including healthy revegetation and new food sources for wildlife. He stated that, subject to Board approval, two of the burn areas (those in the Summit and Territories) are targeted to occur in mid to late November, while the third area (the Ranch area west of Squaw Creek Road, between Bearcat Stables and the Equestrian Center) will be delayed until 2025. The [burn area maps](#) are available on the CordilleraLiving.com website's wildfire mitigation page.

Fairfield-Smith answered questions from Directors, and the public was given the opportunity to comment. After considering the information provided to the Board by Mr. Fairfield-Smith in the two earlier Board meetings in addition to the information and discussion in this meeting, Director Foley called for a motion to approve the prescribed burns. Director Jasper moved, and Director Saxby seconded; the Board unanimously approved moving forward with all three prescribed burns.

Information will be sent out to the community as the time for these burns approaches and when CMD's General Manager Trevor Broersma is available to answer any questions that may arise.

### **FINANCIAL UPDATE**

Treasurer Richard Saxby reported that as of the end of August 2024, CMD's financials show that both revenues and expenses were slightly over budget in both the operating and capital funds. Additionally, a preliminary end-of-year projection shows that CMD's 2024 operating budget deficit could be substantially reduced if no surprises arise during the next 3 months.

### **MANAGEMENT TEAM REPORT**

General Manager Trevor Broersma gave the management report, updating the Board on 2024 road projects, fleet operations, and public safety activities. He highlighted employees Nathon Goff, CMD's new Public Safety Manager, and Patrick Telles from Community Operations. Goff joined the meeting and provided the Board with updates on Public Safety issues, including the new dispatch room that contains new and improved camera feeds of Cordillera roads and facilities for security monitoring.

### **2025 BUDGET DRAFT REVIEW**

GM Broersma presented preliminary 2025 operating and capital budgets. Key assumptions include:

- CMD property tax increase of 5.5%
- Decreases in interest revenue from 2024 levels
- Overall wage increases averaging approximately 5.2%
- Health insurance increases and policy revisions
- Capital updates and repair of the Divide gatehouse, including building exterior, irrigation, electric, fiber, landscaping, signage, roadway, curbs, and gutters
- Routine road and fleet capital programs and a new capital reserve study
- \$100,000 for wildfire mitigation/matching grants; \$50,000 for tree health and hazard tree take-downs

The official 2025 budget hearing will take place at the December 13, 2024, Board meeting.

### **PUBLIC COMMENT**

Director Foley opened the session for public comment at 11:00 a.m. Board members listened to comments and responded to questions from the public.

### **ADJOURNMENT**

With no further business before the Board, the meeting was adjourned at 11:12 a.m. with a motion by Director Saxby, seconded by Director Alexander.