

# BOARD MEETING

February 10, 2023



# CORDILLERA

*Metro District*





# MEETING AGENDA

DATE: FRIDAY, FEBRUARY 10, 2023

TIME: 9:00AM

LOCATION: 408 Carterville Rd, Edwards, CO, and  
Video Conference.

STATE OF COLORADO, (COUNTY OF EAGLE)  
SS.

## REGULAR BOARD MEETING

This board meeting is being held in person at the CMD Admin Building and via Zoom. To attend this meeting via zoom, you must register for the meeting by clicking [here](#). Once registration is complete, you will receive an email with instructions on how to join the zoom call.

## BOARD OF DIRECTORS

Cheryl Foley, President – May 2025 | Rob Meyers, Vice President – May 2023

Richard Saxby, Treasurer – May 2025 | Harry Jasper, Secretary – May 2025

Bob Donovan, Board Member at Large – May 2023

## CALL TO ORDER - 9:00AM

- Call to Order
- Declaration of Quorum/Director Qualifications/Disclosure
- Approval of Agenda
- Approval of Consent Agenda
  - 1.20.2023 Meeting Minutes

## DISCUSSION ITEMS – 9:10AM

- Financial Update – Richard Saxby, Board Treasurer
- Auditor Change and Recommendation – Paula Kurtz, HR & Finance Administrator
- CPOA/CMD 2023 Services Agreement – Richard Saxby, Board Treasurer
- 2023 Elections – Cheryl Foley, Board President
- Management Team Update – Trevor Broersma, General Manager
- Healthy Forest and Award from EVW

## PUBLIC COMMENTS – 10:00AM

The board welcomes public comment.

## ADJOURN – 10:15AM

NOTICE IS HEREBY GIVEN that the Board of Directors of the Cordillera Metropolitan District will hold a meeting. CMD is required to meet a 24-hour posting requirement unless in the event of an emergency. By Order of the District, Cheryl Foley.





# MEETING MINUTES

DATE: Friday, January 20, 2023

TIME: 8:30 a.m.

LOCATION: 0408 Carterville Road  
State of Colorado, County of Eagle.

## SPECIAL BOARD MEETING

### ATTENDANCE

Board Members Present: Cheryl Foley, President; Richard Saxby, Treasurer; Rob Meyers, Assistant Secretary/Assistant Treasurer; Harry Jasper, Secretary.

CMD Staff Present: Trevor Broersma, General Manager; Paula Kurtz, HR, and Finance Administrator

Panelists via Zoom: Alan Pogue, CMD Legal Counsel

Members of public present in person: None

Members of the public present via Zoom: Crystal Wilson, Jane Tudor, Chuck Jackson, Matt Weingast, Mike Autera, Gregory Murphy, Jerri Moore, Hiren Patel, Melissa Murphy, Bob Donovan

CMD Staff present via webinar: Sam Lazar, Community Operations Manager, Bill Anderson, Communications Specialist

### CALL TO ORDER/DECLARATION OF QUORUM

Director Foley called the meeting to order at 8:31 am, noting a quorum was present.

### ADEQUATE NOTICE/CONFLICT DISCLOSURE

Board members acknowledged receiving notice of the meeting no less than 24 hours in advance. No disclosures or conflicts with items on the agenda were cited.

### APPROVAL OF AGENDA

Director Jasper moved to approve the agenda for January 20, 2023. Director Saxby seconded the motion, the vote to approve was unanimous.

### DISCUSSION ITEMS

#### BOARD VACANCY

Director Foley asked for a motion to appoint Rob Meyers as the Vice President of the CMD as a replacement was needed for former board member Dan Roberts, who resigned in November 2022. Director Saxby made a motion to appoint Director Rob Meyers for the Vice President role that was vacated upon the resignation of former Director Dan Roberts. Director Jackson seconded the motion. Motion passed unanimously.

Director Foley introduced the first agenda item under the agenda topic of Discussion Items, that being the current board vacancy on the CMD board due to Director Dan Roberts resignation on November 22<sup>nd</sup>, 2022. Director Foley then noted that the Board has 60 days to appoint a director to fill the vacancy occasioned by the November 29, 2022 resignation of Dan Roberts. She explained that numerous notifications requesting expressions of interest were sent out to the community and that Bob Donovan had been identified by several residents as a possible candidate. Bob and his wife Carolyn have been full-time residents of Cordillera since 2016 and have both been active in community events. Bob is the retired Corporate Vice-President, Finance of the MacDonalds Corporation. He has served on both the CMD and CPOA

Finance Committees, as well as the Joint Strategic Planning Committee in 2018. Foley moved to appoint Mr. Donovan to fill the open Board position and Director Saxby seconded the motion. After discussion, the motion passed unanimously. Director Foley expressed the appreciation of the Board to Mr. Donovan for stepping up to join the CMD Board of Directors.

### **FLY FISHING PARCEL**

Director Foley opened discussion regarding the ownership of the Cordillera fly-fishing parcel located along Route 6. The parcel was purchased by the CPOA from the Vail Christian School in 2004 for the sum of \$1,150,000, and ownership was immediately quit claimed to the CMD, while operations remained with the CPOA and their professional contractor, Vail Valley Anglers (“VVA”). In 2021, CMD assumed operation of the parcel, also retaining VVA. Subsequently, a review of the deed identified a requirement that the parcel remain for private access only. CMD Counsel recommended that the parcel be deeded back to the CPOA, which had expressed its desire to both own and operate the property. Foley introduced a motion to quit claim the portion of the fishing parcel located north of Route 6 back to the CPOA (the land south of Route 6 would remain under CMD ownership), with a commitment by the CPOA under a proposed Open Space and Fishing Management Agreement to continue to retain professional management, to maintain current access policies (excepting potential fee increases) through 2023, and to compensate the CMD for one-half of the costs of the transfer. Director Jasper seconded the motion, which, after discussion, passed unanimously.

### **CPOA SERVICES AGREEMENT**

Director Saxby reviewed recent negotiations for the CMD to provide designated services to the CPOA, as set forth in Exhibit A of a draft Services Agreement that was included in the Board packet. The Agreement covers snowplowing of CPOA parking lots, Short Course grooming in the winter, management of the recycling and dumpster area, trail maintenance and patrol of the fishing parcel, and after-hours security checks of CPOA buildings in return for a fee of approximately \$125,000. It also has provisions for other services, as may be mutually agreed from time-to-time.

Saxby praised the cooperative nature of the discussions and the development of a good baseline document that was in near-final form, with just a couple of technicalities to be ironed out. He also noted that CMD and CPOA have a much-improved identification of services to be rendered and their related costs than they have had in the past.

Director Jasper asked about whether general Public Safety costs and responsibilities were included in the draft Agreement, and Director Saxby responded that they were not. Director Meyers noted that general Public Safety services are still an outstanding issue between the two boards, and that CMD intends to reach out to the community over the coming year to determine what Public Safety services the community wants to continue, their costs, and how to fund these services. He noted that it will be very important for the community to be involved in these discussions and to provide the CMD Board with their feedback.

Counselor Pogue asked if Director Foley wanted to ask for a motion for approval of the Agreement at this time, but Director Foley suggested it wait until the final version is completed.

## **EXECUTIVE SESSION**

Director Foley stated the need for an executive session to review 2022 performance and personnel matters. Director Jasper made a motion to commence the executive session, seconded by Director Saxby. The board went into executive session at 8:55 am.

Director Foley asked for a motion to adjourn the executive session. Director Saxby made a motion to adjourn the executive session and Director Jasper seconded the motion. The meeting adjourned at 11:02 am.

#### **SPECIAL BOARD MEETING ADJOURNMENT**

There being no further business before the Board, the special board meeting was adjourned at 11: 03 am., with a motion to adjourn by Director Saxby, and seconded by Director Jasper.





## SERVICES AGREEMENT

This SERVICES AGREEMENT (the "Agreement"), is effective the 1st day of November 2022 by and between CORDILLERA METROPOLITAN DISTRICT, a quasi-municipal corporation and political subdivision of the State of Colorado (the "District"), and the CORDILLERA PROPERTY OWNERS ASSOCIATION, INC., a Colorado non-profit corporation (the "Association"), collectively, the "Parties."

### RECITALS

**WHEREAS**, pursuant to Section 32-1-1001(d)(I), C.R.S., the District represents that it is permitted to enter into contracts and agreements; and

**WHEREAS**, pursuant to the Second Amended and Restated Bylaws of Cordillera Property Owners Association, Inc., the Association represents that it has the power to make contracts in the Association's name; and

**WHEREAS**, the Association desires to contract with the District for the provision of certain services and to compensate the District for such services, as fully described in Exhibit A (collectively, the "Requested Services") for the Cordillera community; and

**WHEREAS**, the District represents that it has staff and sufficient capacity to provide the services specified herein and in Exhibit A, and is willing to provide such services to the Association on the terms and conditions set forth herein;

**NOW, THEREFORE**, in consideration of the terms, conditions and compensation set forth below, the Parties hereto agree as follows:

### AGREEMENT

1. Term. This Agreement commences November 1 2022 and terminates at midnight October 31 2023 unless sooner terminated as provided herein.
2. Requested Services. This Agreement contains the general terms, covenants, and obligations of the Parties in connection with the Requested Services. The District will furnish, at its cost and expense, all materials, office supplies, equipment, personnel, transportation and whatever else is necessary to commence, pursue, and complete the:
  - i. Buildings Walk-through and Video Monitoring Services;
  - ii. Snow Plowing, Trash and Winter Grooming Services;
  - iii. Fishing Parcel Services;

iv. Other Services; and

v. Additional Services agreed upon in writing and appended to Exhibit A,

all as defined in Exhibit A.

3. Compensation and Payment. The District will be compensated for the performance of the Requested Services according to the payment schedules listed in Exhibit A.
4. Insurance. At all times during the term of this Agreement, the Association will carry and maintain, at its sole cost and expense, any and all insurance coverage required by the Declaration and that is necessary for the Requested Services, including, without limitation, crime fidelity insurance coverage and directors and officers liability insurance coverage. The District shall be named as an additional insured on the Association's general liability policies.

All such insurance shall be primary to the insurance that the District must carry hereunder. Such policies will include a provision requiring a minimum of thirty (30) days written notice to the District of any change or cancellation. The Association shall provide certificates of insurance, evidencing the existence of such coverage, to the District upon reasonable request.

As noted in paragraph 12, the District does not intend and has not waived its governmental immunity and does not, and has not entered into any partnership or joint venture with the Association or any other party by entering into this Agreement. At all times during the term of this Agreement, the District will carry and maintain in full force and effect, at its sole expense, insurance coverages in the maximum recoverable amount allowed by the Colorado Governmental Immunity Act, C.R.S. Sections 24-10-101 *et seq.* (the "Act"). The Association acknowledges that the Buildings, parking lots and real property described herein are not "public property" as defined in the Act.

The District shall, upon request, provide the Association with certificates of insurance evidencing the policies listed above at any time during the term of this Agreement.

5. Indemnity.
  - a. To the extent permitted by Colorado law and the liability limits of the Act, the District will indemnify, defend and hold harmless the Association, and its subsidiaries, affiliates, agents, officers, directors, servants and employees from liability, claims, liens, demands, actions, and causes of action (including reasonable attorneys' fees and costs) arising out of or related to any loss, cost, damage, or injury, including death, of any person or damage to property of any kind caused by the operations or grossly negligent acts, errors or omissions of the District, or any person directly or indirectly employed by the District while engaged in performing the Requested Services, or any activity related thereto.

- b. To the extent permitted by Colorado law, the Association agrees to indemnify, defend and hold harmless the District, and its subsidiaries, affiliates, agents, officers, directors, servants, and employees from liability, claims, liens, demands, actions, and causes of action (including reasonable attorneys' fees and costs) arising out of or related to any loss, cost, damage, or injury, including death, of any person or damage to property of any kind caused by the operations or grossly negligent acts, errors or omissions of the Association, or any person directly or indirectly employed by the Association while engaged in performing the Requested Services, or any activity related thereto.
6. Termination. Either Party may terminate this Agreement at any time, with or without cause, by giving the other Party at least sixty (60) days written notice of termination. Upon such termination, the District will be entitled to receive compensation, including reimbursement of approved expenses, for Requested Services performed prior to such termination if payment for such Requested Services has not previously been made.
7. Default. If either Party to this Agreement fails to perform in accordance with the terms, covenants, and conditions of this Agreement, or is otherwise in default of any of the terms of this Agreement, after giving ten (10) days' notice to the other Party of the alleged default, and upon said Party in default having failed to cure said breach within ten (10) days, the other Party shall have the option to terminate this Agreement and pursue any remedy available by law or in equity.
8. Notice. Any notice to be given by either Party to the other pursuant to this Agreement or pertaining to this Agreement shall be mailed to the address of the respective Parties by certified mail, postage prepaid, as follows:

Association:                   Mike Grier, President  
Cordillera Property Owners Association, Inc.  
0360 Carterville Rd.  
Cordillera, CO 81632

District:                     Cheryl Foley, President  
Cordillera Metro District  
0408 Carterville Rd.  
Cordillera, CO 81632

Either Party may change the address to which notice shall be given by notice so given to the other.

9. Compliance with Laws. The District hereby warrants that it will use the highest professional standards in providing the Requested Services, and it will comply with all applicable laws, ordinances, rules and regulations (federal, state or local) affecting the Requested Services.

10. Assignment/Delegation. The District shall not assign or delegate its duties under this Agreement without prior written consent of the Association's Board of Directors; provided, however, that the District may, in its sole discretion and without the Association's specific authorization, subcontract with qualified third-parties for provision of portions of the Requested Services. Any assignment of this Agreement or the subcontracting of any of the Requested Services to be provided herein, if so, permitted by the Association, shall not relieve the District of its primary responsibility to perform in accordance with this Agreement. The terms of this Agreement shall be binding on all successors, assigns and subcontractors of the District and the Association.
11. Unavoidable Delays. Neither Party shall hold the other Party responsible for damages or delays in performance of the Services caused by acts of God, strikes, accidents, or other events beyond the control of the other Party, or the other Party's employees and agents.
12. Governmental Immunity. Nothing in this Agreement shall be construed to constitute a waiver, in whole or in part, of any of the District's, or its officers, employees, servants, agents, or authorized volunteers, rights and protections under the Colorado Governmental Immunity Act, Section 24-10-101, et seq., C.R.S.
13. Entire Agreement. This Agreement and any signed addenda to Exhibit A contain the entire agreement between the Parties and supersedes any and all prior agreements, proposals, negotiations and representations pertaining to the Services to be performed herein. No amendments or modifications of this Agreement shall be binding unless evidenced in writing and signed by and on behalf of the Parties.
14. General Provisions.
  - a. All rules and regulations in effect with respect to any of the Association's Property, or access thereto regarding passes, badges, lists of employees, and safety and conduct on the Property, shall be strictly observed by the District and its personnel, employees, and subcontractors.
  - b. If any clause or provision of this Agreement shall be held to be invalid in whole or in part, then the remaining clauses and provisions, or portions thereof, shall nevertheless be and remain in full force and effect only to the extent they implement the manifest intent of the parties in entering into this Agreement.
  - c. If any Party to this Agreement shall bring any suit or action against the other Party for relief, declaratory or otherwise, arising out of this Agreement, the prevailing Party shall be entitled to recover from the other Party, in addition to all court costs and disbursements, its reasonable attorney's fees.
  - d. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Colorado.

IN WITNESS THEREOF, the Parties hereto have executed this Agreement as of the respective dates set forth below, to become effective as of the day and year set forth in the first page hereof.

CORDILLERA METROPOLITAN  
DISTRICT

CORDILLERA PROPERTY  
OWNERS ASSOCIATION, INC.

\_\_\_\_\_  
Cheryl Foley, President

\_\_\_\_\_  
Mike Grier, President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

EXHIBIT A  
November 1, 2022 through October 31, 2023  
Services Agreement

**REQUESTED SERVICES**

**I. Buildings Walk-Through and Video Monitoring**

In exchange for the monthly fee described below, the District will perform one walk-through of the Association's Athletic Center, Trailhead, Post office and Short Course Maintenance buildings (collectively, the "Buildings") each day at a time when the buildings are not open for public access:

- Generally, between 10 p.m. and 2 a.m.
- District employees will inspect doors and windows, locks, security lighting for security purposes and will check general mechanical and plumbing function for any obvious malfunction that could damage the Building.
- The walk-through cost includes a share of the video monitoring the District employees perform for the District's own use. Video feeds are monitored when the gatehouses are manned.
- The Association understands and accepts that the District employees are not experts in either the security design or the mechanical function of the Buildings and that video monitoring is a secondary function of the District's gatehouse attendants.

**II. Snow Plowing, Trash and Winter Grooming Services**

In exchange for the monthly fee described below:

- The District will plow snow from the driveways and parking lots of the Buildings whenever there is an accumulation exceeding one inch as measured by the District. Snow plowing does not include shoveling or snow blowing sidewalks and other walk or travel ways.
- The District will provide a site for the Association's large trash and recycling receptacles. The District will maintain the cleanliness of the trash and recycling site.
- The District will groom the golf path on the Association's Short Course during the winter season to accommodate Nordic activities.

### **III. Fishing Parcel Services**

Upon conveyance of the Fishing Parcel to the Association, the District will provide the Association with the following services for the fishing parcel in exchange for the monthly fee described below:

- Two daily Public Safety patrols;
- Snow plowing of the fishing parcel parking lot after major storms.
- Fishing parcel trail and sign maintenance and weed control, as needed.

### **IV. Other Services**

The Association may use the District's conference rooms on a space available basis by reservation only for the fee described below. The conference room cost includes video conferencing capability and coffee service.

- Large Conference room, maximum capacity 20, cost \$100 per hour or any portion thereof.
- Small conference room, maximum capacity 8, cost \$50/hour or any portion thereof.
- The District will invoice the Association annually for use of the conference rooms.

The District shall provide the Association with additional trash receptacles at the trash site when, in the District's sole opinion, such additional receptacles are required to accommodate additional trash during periods of high demand. The District shall empty the additional trash receptacles at the dump when such receptacles are full. The District shall invoice the Association a unit fee of \$500, plus the dumping fee imposed by Eagle County, for each such additional trash receptacle the District empties at the dump.

### **V. Additional Services Agreed in Writing.**

Any additional services requested by the Association (the "Additional Services") will be requested in writing. A description of the Additional Services and their cost will be memorialized in a writing signed by both parties and attached as an addendum to this Exhibit A.

### Cost of Requested Services

<b>Cost of Requested Services</b>	
<b>Confirmed Services</b>	<b>Cost</b>
Snow Plowing for Association's Buildings	\$34,750
Winter grooming of the Association's Short Course paths	\$8,550
Site for the Association's trash and recycling bins and maintaining the cleanliness thereof	18300
Daily walk-through of Association's Buildings	\$24,638
<b>Total</b>	<b>\$86,238</b>
<b>Monthly Cost</b>	<b>\$7,186</b>
<b>Fishing Parcel Services</b>	
Patrol	\$36,409
Maintenance	\$4,500
Parking lot snow plowing	\$1,688
<b>Total Cost - annual</b>	<b>\$42,596</b>
<b>Monthly Cost - starts 1 Feb 2023</b>	<b>\$3,550</b>
<b>Other Services</b>	
Small conference room rental	\$50/hr
Large conference room rental	\$100/hr
Provision and emptying of additional trash receptacles. Cost is per trip to the dump.	\$500 plus dumping fee
Additional Services - signed addendum required	to be agreed

### Payment Schedule

The Association shall pay the District according to the schedules below. No invoices will be issued for Confirmed Services and Fishing Parcel Services.

The District shall issue invoices for Other Services according to the schedule below.

Payment for Additional Services shall be according to any signed addendum to this Exhibit A.



Payment Schedule - due as shown, no invoice issued.			
	Confirmed	Fishing	Total
Date	Services	Parcel	
Agreement Execution Date	\$21,559		\$21,559
28-Feb-23	\$7,186	\$3,550	\$10,736
31-Mar-23	\$7,186	\$3,550	\$10,736
30-Apr-23	\$7,186	\$3,550	\$10,736
31-May-23	\$7,186	\$3,550	\$10,736
30-Jun-23	\$7,186	\$3,550	\$10,736
31-Jul-23	\$7,186	\$3,550	\$10,736
31-Aug-23	\$7,186	\$3,550	\$10,736
30-Sep-23	\$7,186	\$3,550	\$10,736
31-Oct-23	\$7,186	\$3,550	\$10,736
<b>Total</b>	<b>\$86,238</b>	<b>\$31,950</b>	<b>\$118,188</b>

Payment Schedule - Other Services - due upon invoice delivery		
Service	Date	Amount
Conference room use	31-Oct-23	depends on usage
Each additional trash receptacle	end of month in which receptacle dumped	\$500 + dump fee





**CORDILLERA**  
Metro District

**DRAFT - 2023 Metro District Elections - DRAFT**

Date	
1/26	Call for Nominations
1/26	Board Letter to Community
1/27	Call for Nominations Email
2/8	Call for Nominations Reminder Email
2/17	Elections Update Email
2/21	Final Call for Nominations Reminder Email
<b>Friday, 2/24 - 3:30PM</b>	<b>Deadline for Nominations</b>
<b>Monday, 2/27 - 5PM</b>	<b>Deadline for Write In Affidavit</b>
2/28	Election Communication or Cancellation if we have no Nominations/Write Ins
<b>3/1</b>	<b>Statement/Bio Request to Candidates</b>
<b>Thursday, 3/9</b>	<b>Deadline to Submit Candidate Statement/Bio</b>
<b>3/10</b>	<b>Candidate Statements/Bios to Community</b>
3/14	Candidate Forum Information to Community
3/21	Candidate Forum Reminder to Community
<b>Tuesday, 3/28 @ 3:30pm</b>	<b>Candidate Forum - Zoom Only</b>
Board direction for month of April is needed.	
<b>04/10 – 04/14</b>	<b>Ballots mailed to eligible voters</b>
4/17	Appoint Election Officials
<b>5/2</b>	<b>CMD Board Election</b>
<b>5/10</b>	<b>Last day to receive Absentee Ballots</b>
5/16	Canvass Board certifies election
6/10	Term of office Begins





# Management Report

## 2022 Year in Review

### February 10, 2023

## **Administration**

CMD all staff holiday party was hosted at Creekside Clubhouse & Grill. After another successful but challenging year employees and their significant others enjoyed an evening of fun with a fantastic dinner, drinks, and laughter.

### **Staffing:**

#### Current Staff Breakdown by Department

- Administration – 2 Full-time, 2 Part-time
- Community Operations – 12 Full-time, 1 Part-Time
- Public Safety – 11 Full-time, 2 Part-Time
- Equestrian Center – 3 Full-time, 4 Part-time

### **Safety and Training:**

- The entire team completed the SDA 2022 Safety Training Program with 100% compliance, resulting in a 10% discount on our 2023 insurance invoice. Training classes included: Safe Driver, Skid Car, and CPR/1<sup>st</sup> Aid Training.

### **Human Resources**

- Developed and rolled out a new performance review program.
- Managed 2 lagging workers compensation claims and completed 12 plus months with no new worker's compensation claims being filed.
- Upgraded our ADP Workforce Now – HRIS System, creating more efficiencies and better tracking.
- Revised and implemented a new Paid Time-Off (PTO) Policy and PTO Sellback Program to encourage healthy work life balance.
- Completed Open Enrollment and Benefit Review with all eligible staff.

### **Finance**

- Completed and produced a clean 2021 financial audit with no deficiencies.
- Continued review and implementation of government accounting best practices.
- Converted our accounts receivable invoicing and tracking to bill.com.
- Continue to refine and update report format for financials.

### **Community Outreach**

- Comm Ops Open House – In June of 2022 we hosted over 50 property owners at our Community Operations facility for a tour of the buildings and fleet.

# Equestrian Center

## Barn Updates

- The barn has been revamped with a brand-new viewing area created by the Comm Ops team.
- We have more flexibility to host events, such as the January “Night at the Arena,” which was a great success and attended by 60 community members on a snowy night.

## Horse Activities, Lessons, and Camps – Updates

- Horseback riding lessons are now available to all homeowners and guests!
- Annie Morris, Equestrian Center Manager is offering an expanded training program for homeowners and boarders.
- Property owners are welcome to call and schedule time to come down, brush, and enjoy spending time with our CMD horses.
- Created a Horse Camp advisory team to expand camp and market camps for Summer 2023
- 9 Horse Camps will be offered weekly in 2023 from mid-June to mid-August. More information can be found online at [cordilleraliving.com](http://cordilleraliving.com).

## Boarding Statistics

Stall Horses: Property Owners – 3 Non-Property Owners – 12	Outside Paddock Horses: Property Owners – 6 Non-Property Owners – 5 Cordillera school horses – 4
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# **Community Operations**

## **Project Management**

- Bearden Ponds update – Pond project has been completed for the year.
- Bearcat Stables barn renovation has been completed. New fencing is underway and will continue into the new year.
- Ranch Gatehouse remodel is nearing completion. New windows have been installed. Masonry work is happening now, with siding and roof to follow.
- The new sign at the ranch entrance has been completed.
- Fire Mitigation has been completed for the 2022 year, with slash piles being burned in early December.
- 600 feet of new electrical, fencing, and new lighting has been installed at the equestrian center.

## **2022 Road Program**

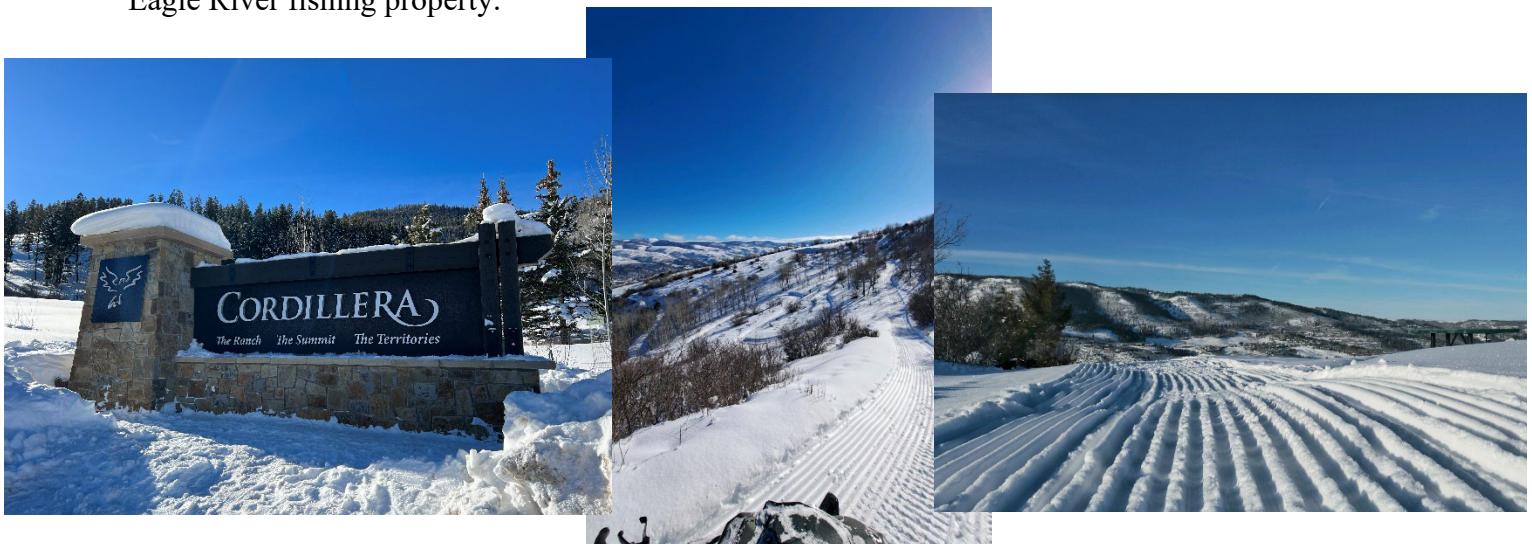
- Carterville, Webb Peak, Ranch Gatehouse & Bike Path to Summit Completed.
- 199,282 Linear feet of roadways striped.
- Operations, Equestrian Center, Administration Parking Lots Striping Completed
- New guardrail install completed for Fenno Curve, Black Bear, Summit Curve and Territories.
- Operations Team hauled 278,500 lbs. of property owner yard debris to the dump YTD.
- The operations team has plowed 34 days so far this winter.

## **Fleet**

- Community Operations Mechanics Completed over 101 work orders in 2022.
- 112 Car Wash Classes were given this past year.
- Operations – 12,082.10 gallons of fuel was used in 2022.
- Public Safety – 4,631 gallons of fuel was used in 2022.

## **Trails and Fishing**

- The Operations Team completed the remodel to the “New Grenada Pond Loop Trail”, cutting in an addition 1 mile of trail making the total distance 2.25 miles.
- 11 Trail signs replaced.
- 85 Miles of trails mowed.
- 155 Miles of trails hiked and cleared.
- 225 Trees Felled.
- 10 Miles of trail prepped for winter usage.
- Managed fishing permit system and supported contract with Vail Valley Anglers to control access to the Eagle River fishing property.



## **Public Safety**

- Meet with Colorado Parks Wildlife for suggestions on elk and bear mitigation.
- 480 hours of Public Safety Basic Training, including new protocols for radio usage, hazardous materials response, medical response, motor vehicle crashes and radio systems was completed by staff.
- An additional 350 hours of public safety training was completed including Incident Command training courses, Wildland fire training, Wildlife deterrent methods and techniques.
- Conducted our annual Safe Driver training with all staff.
- Public Safety is currently developing a CPR/1<sup>st</sup> Aid course for residents.
- Cordillera participates in a web based international network to measure and map precipitation (rain, hail, and snow). The system is known as CoCoRaHS which is an acronym for the Community Collaborative Rain, Hail and Snow Network. CoCoRaHS was a conception of the Colorado Climate Center at Colorado State University following a severe flood event in the Fort Collins area in 1998. Each Cordillera gate house measures snow and precipitation, including the amount of precipitation in fallen snow, and posts that information on the CoCoRaHS website each morning. This information is then available for those interested to view.

### **Total Precipitation:**

**Divide Gate: 17.69**

**Ranch Gate: 0 \*numbers are approx. due to Ranch Gate Construction**

- January through December 2022
  - Welcomed 512,949 vehicles through the Divide and Ranch Gates
  - Temporary passes issued: Divide Gate 11,118, Ranch Gate 15,911 January through December
  - Issued 23 bicycle permits January-December.

**Cordillera Public Safety Patrol were dispatched and responded to 1399 calls for service in 2022.  
Breakdown is below.**

	YTD		YTD
Alarms	164	Property damage	32
Animal issue: non wildlife	25	Resident complaint	8
Assist Outside Agency	8	Resident/contractor assist	95
Complaint (not noise)	5	Safety detail	9
Domestic trouble	2	Service call	5
Escort	3	Smoke report	0
Fire	6	Suspicious activity	31
Lost/Found Property	3	Traffic safety detail	18
Medical response	22	Traffic violation	5
Miscellaneous	6	Trash violation	464
Noise complaint	10	Trespassing	10
Open door/window	8	Vandalism	2
Missing Person	2	Intrusion Alarm	3
Open garage door	153	Vehicle crash	21
Parking	126	Welfare check	1
Misc. Cordillera CCR Violations	9	Wildlife issue	60
Disturbance	2	Hazardous Condition	13



## **New Employee Spotlights**



### **Patrick Telles – Facilities Technician II**

Pat moved to the Vail Valley in 1994 from Santa Cruz, California and joined the Cordillera team in October of 2022. Pat has spent more than a decade self-employed in the construction business doing work in masonry, tile setting, carpentry and woodworking. He recently remodeled the equestrian center viewing area; building the bar, table, and bench in the Comm Ops wood shop from trees that fell on Cordillera property.

Pat currently spends his free time building out his wife Heidi's new dental hygiene business space. When he is not busy working Pat enjoys the outdoors, hunting and fishing. He loves driving the four-wheeler jeep type vehicle he built around the backcountry taking time to pursue the big lake trout at Four Bay and Twin Lakes in Leadville. Pat and Heidi share four children, three girls and one boy. They have resided in Eagle Vail since 2009.



### **Bill Anderson – Communications Specialist**

Recently retired from the resort hospitality business after 35 plus years, Bill joined the CMD team part-time this past December. Over the course of 35 years, Bill held many positions including departmental management at The Snowmass Club in Snowmass Colorado and as general manager at The Charter at Beaver Creek and Lion Square Lodge in Vail. He eventually became an owner in a management company involved in Condotel and hotel management in Steamboat, Vail/Beaver Creek and Breckenridge, Colorado while continuing his general manager role and acting as company vice president.

The management company sold to Wyndham Hotels in 2011 and Bill became Vice President of the Western US and Western Canada. For close to ten years, he oversaw operations and sales and marketing in ski locations to include Whistler British Columbia, Park City Utah, Sun Valley Idaho, Steamboat Springs Colorado, Aspen-Snowmass Colorado, Breckenridge Colorado, Vail-Beaver Creek Colorado, and Palm Springs California.



Bill grew up in Katonah, New York, 60 miles north of New York City. He taught and coached at a New York high school for two years and then relocated to Aspen, Colorado. Bill enjoys skiing and hiking with his dogs, playing and building guitars and dobro's, fly fishing, rafting the Colorado rivers, and home remodeling and woodworking. He is a certified Orvis Fly Fishing guide which he does on a part time basis during the summer months. Bill is married to Lauren and resides in Edwards, Colorado. He has two children: Taylor is completing Physician's Assistant School in Montana, and Garrett is a student at Colorado State University.





January 23, 2023

To: Trevor Broesma, Cordillera Metropolitan District  
From: Karl Bauer- Fire Chief, Eagle River Fire Protection District  
Hugh Fairfield-Smith- Fire Management Officer, Eagle Valley Wildland  
Re: Wildfire Mitigation Award

We are pleased to announce that, for its 2022 efforts to mitigate wildfire in Eagle County, Eagle Valley Wildland has received the Wildfire Mitigation Award from the National Association of State Foresters (NASF), the International Association of Fire Chiefs (IAFC), the National Fire Protection Association (NFPA), and the USDA Forest Service (USFS)! We are excited to share this announcement with the Cordillera Metropolitan District and the community of Cordillera since both play critical roles in the success of the program by demonstrating their commitment to reducing the threat of wildfire throughout the community.

As stated by the NASF:

The Wildfire Mitigation Award (WMA) was established in 2014 in response to the need to recognize the large number of great wildfire mitigation programs and projects that are making a difference on the ground in the United States today. The WMA is the highest national honor one can receive for outstanding work and significant program impact in wildfire preparedness and mitigation. More information on the WMA can be found here: <http://stateforesters.org/mitigation>. Awardees will be recognized at the [Wildland-Urban Interface Conference](#) in Reno, NV.

Cordillera's support, hard work, and dedication to reducing the community's wildland risk serves as one of the principal reasons why EVW has received this prestigious award. We look forward to the program's continued development, recognizing that Cordillera's contributions have and will continue to make the community more wildfire adapted and resilient.

Sincerely,

Karl Bauer  
Fire Chief, Eagle River Fire Protection District

Hugh Fairfield-Smith  
Fire Management Officer, Eagle Valley Wildland