

BOARD MEETING

August 11, 2023



CORDILLERA

Metro District



MEETING AGENDA

DATE: FRIDAY, August 11, 2023

TIME: 9:00AM

LOCATION: 408 Carterville Rd, Edwards, CO, and
Video Conference.

REGULAR BOARD MEETING

This board meeting is being held in person at the CMD Admin Building and via Zoom. To attend this meeting via zoom, you must register for the meeting by clicking [here](#). Once registration is complete, you will receive an email with instructions on how join the zoom call.

BOARD OF DIRECTORS

Cheryl Foley, President – May 2025 | Terence Boyle, Vice President – May 2027

Richard Saxby, Treasurer – May 2025 | Harry Jasper, Secretary – May 2025

Ellen Alexander, Assistant Secretary/Treasurer – May 2027

CALL TO ORDER - 9:00AM

- Call to Order
- Declaration of Quorum/Director Qualifications/Disclosure
- Approval of Agenda
- Approval of Consent Agenda
 - 06.09.23 and 07.11.2023 Meeting Minutes

DISCUSSION ITEMS – 9:10AM

- Financial Update – Richard Saxby, Board Treasurer
- 2022 CMD Audit – Paula Kurtz, HR/Admin Administrator
- Management Team Update – Trevor Broersma, General Manager
- Cyber Security – Trevor Broersma, General Manager

PUBLIC COMMENTS – 10:10AM

The board welcomes public comment.

EXECUTIVE SESSION 1 – 10:30AM

Executive session pursuant to 24-6-402(4)(b), C.R.S., to receive legal advice related to potential construction related impacts to District owned roads.

EXECUTIVE SESSION 2 – 11:30AM

Executive session pursuant to Section 24-6-402(4)(b), C.R.S., to confer with legal counsel to receive legal advice related to the provision of public safety services.

ADJOURN – 12:30PM

NOTICE IS HEREBY GIVEN that the Board of Directors of the Cordillera Metropolitan District will hold a meeting. CMD is required to meet a 24-hour posting requirement unless in the event of an emergency. By Order of the District, Cheryl Foley.



Management Report

August 11, 2023

Administration

Staffing

- Current Staff Breakdown by Department
 - Administration – 3 Full-time, 1 Part-time
 - Community Operations – 12 Full-time, 1 Part-time, 1 Seasonal
 - Public Safety – 13 Full-time, 2 Part-time, 1 Occasional
 - Equestrian Center – 4 Full-time, 2 Part-time, 2 Occasional, 2 Seasonal

Safety and Training

- Completed CPR/1st Aid training for 21 homeowners, 2 more classes planned for September/October.
- Members of the Comm Ops team participated in a Chainsaw Safety Training class with instructors from Eagle Valley Wildland.

Human Resources, Finance and Administration

- Copper Bar Ranch hearing held June 21 – a letter of opposition was sent to EC from CMD. The planning commissioners approved the SUP and are sending it to Board of County Commissioners for a vote.
- Onboarded 3 new employees. 1 Comm Ops, 1 Public Safety, 1 Admin/Communications
- Recruiting full/part-time public safety agents, 1 full-time operations worker.
- May and June Financials are on the website.
- 2022 Financial Audit is complete and filed.

Traffic Calming

- Cordillera Way speed limit is **30mph**.
 - June we saw **39.0 %** of the total cars with speeds 10mph higher than the posted limit.
 - July we saw **34.0 %** of the total cars with speeds 10mph higher than the posted limit.
 - Daily average of vehicles on Cordillera Way is 362.
- Fenno Drive speed limit is **25mph**.
 - June we saw **38.0 %** of the total cars with speeds 10mph higher than the posted limit.
 - July we saw **36.0 %** of the total cars with speeds 10mph higher than the posted limit.
 - Daily average of vehicles on Fenno Drive is 564.
- All road lane lines have been painted for 10' wide lanes.
- New glue down delineators have been installed on Cordillera Way, Fenno, and Granada Hill.
- Variable message signs (VMS) have been placed around the community reminding drivers to slow down.

Equestrian Center

Barn Updates

- Summer in the stable is a beautiful time! Flowers are colorful and the atmosphere is serene.
- Capital Projects are underway with a new road in and electricity and fencing almost complete for increased functionality as well as beauty.
- Our lessons and training programs are becoming more and more popular. Some horses have come for training and borders that are already here benefit as well.
- One of our original lesson horses, Mango, was trained and tested over the last months but still was inappropriate for lessons because he has a complicated personality. Mango was sold to one of our students in July.
- With camp and lessons in full swing, our three CMD horses are busy five days per week. It has not been possible to meet the demand for lessons and camp without overusing our horses and subjecting them to potential fatigue and injury. For example, on the week of July 4th camp was on a break and we were able to schedule 3 lessons per day all week for a total income of \$1055.
- Camp (\$900/camper per week) is a more lucrative use of our horses' time and additional campers over the summer is the most efficient source of income. However, continuing a lesson program over the summer helps support our year-round income opportunities by having regular riders throughout the year.
- We are currently searching for another horse or two for the lesson program and horse camp.

Boarding Statistics

Stall Horses: 15 Property Owners – 3 Non-Property Owners – 12	Outside Paddock Horses: 11 Property Owners – 3 Non-Property Owners – 8 Cordillera school horses – 3
---	--

Horse Camp Update

- Summer camp was a huge success among the community and the staff. We hosted 42 happy campers from middle of June to the middle of August.
- Three campers attended for three or more weeks each.
- Many campers are signing up for lessons over the school year because of the enthusiasm built during camp.
- The camp ended up with a wait list of about 20 kids, prompting us to look for opportunities to add more kids for next year!





Community Operations

Project Management

- Bearden Ponds – New aerators and walking path between ponds completed.
 - 250 lbs. of Rainbow Trout were stocked with the help of Tom Stoffel with Vail Valley Anglers.
- Fire Mitigation – Eagle Valley Wildland is close to completing fuel break #11.
- New Cow Fencing project is currently underway and on schedule.
- New sewer lift stations have been installed and their new monitoring systems will be added in the coming weeks.
- Equestrian Center – Completed the repair of the structural damage in the hay storage.
 - Completed building a new 350 ft. road going to the upper paddocks.
 - Run over 750 ft. of new electrical wiring.
 - Set almost 900 ft. of new fencing.
- Flower installation has been completed for the year despite the late freeze we experienced in June.

2023 Road Program

- 2023 Road paving program has been completed for the year.
- Operations is trying a new traffic calming method using glue down delineator posts.
- Road striping has been completed for the year.

Fleet -Year to Date

- Community Operations mechanics completed 97 work orders.
- 82 Car Wash Classes were given.
- Community Operations used 11,033 gallons of fuel, drove 103,469 miles, and put 3,509 hours on machinery.
- Public Safety used 3,314 gallons of fuel and drove 61,866 miles.

Trails and Fishing

- Launched new Trails Web App.
- 112 miles of trails hiked and cleared of debris.
- 89 trees felled year to date.
- Weed spraying in open spaces and right of ways has begun.
- 67 miles of trails have been mowed/weeded.

Healthy Forest

- Operations team completed chainsaw safety and maintenance training provided by the Eagle Valley Wildland Crew.
- Colorow Fuel Break was completed.
- All 2023 wildfire projects have been completed by Old Growth Tree Service, Eagle Valley Wildland, and Community Operations.



Public Safety

- Completed 2 hours of Mental Health Crisis Training
- Installed AED/Narcan at the Equestrian Center lower barn.
- Completed Community 1st Aid/CPR/AED training.

Community Gate Access Statistics

- June through July, 2023
 - Welcomed 146,240 vehicles through the Divide and Ranch Gates
 - Temporary passes issued: Divide Gate 3273, Ranch Gate 3318 June through July
 - Issued 58 bicycle permits June-July.

Notable calls for service June through July 2023.

- Public Safety responded to numerous calls of bears in the community including bears inside of two homes. Public Safety also cleaned and picked up trash/debris that was accessed by bears in the community. Public Safety also notified Colorado Parks and Wildlife for further review.
- Public Safety responded to 10 medical calls from residents and guests within Cordillera.
- Public Safety responded to a vehicle rollover over at the Summit Trail. They provided traffic control at the scene until it was released to Colorado State Patrol and the Fire Department.
- Public Safety responded to and assisted the Eagle County Sheriff's Office with a vehicle crashing into the Divide Guest Lane gate intentionally. The driver was cited by the Sheriff's Office.

Cordillera Public Safety Patrol were dispatched and responded to 230 calls. for service June-July 2023.

	YTD		YTD
Alarms	31	Property damage	6
Animal issue: non wildlife	10	Resident complaint	2
Assist Outside Agency	3	Resident/contractor assist	13
Complaint (not noise)	1	Safety detail	9
Domestic trouble	0	Service call	5
Escort	2	Smoke report	0
Fire	0	Suspicious activity	7
Lost/Found Property	1	Traffic safety detail	2
Medical response	10	Traffic violation	1
Miscellaneous	1	Trash violation	63
Noise complaint	6	Trespassing	1
Open door/window	2	Vandalism	0
Missing Person	2	Intrusion Alarm	20
Open garage door	19	Vehicle crash	2
Parking	19	Welfare check	1
Misc. Cordillera CCR Violations	12	Wildlife issue	25
Disturbance	0	Hazardous Condition	1

Employee Spotlights

Jon Reid – Community Operations Fleet Manager



Jon Reid has worked for the District as Head Fleet Mechanic since 2013. Earlier in his career, Jon worked for a local Ford dealership for 5 years before heading to Wyoming for school. After earning an associate degree in automotive technology from WyoTech, Jon worked at B& B Excavating for 7 years as a large equipment mechanic.

When Jon doesn't have his head under a hood, he spends most of his free time off-roading on St. Mary's Glacier, the Flat Tops, Holy Cross Wilderness, Little Sahara, Moab, Goblin Valley, Crown King Road and anywhere else in Colorado, Arizona, Nevada, Utah, and Wyoming his UTV takes him. Jon also enjoys competing in a corn hole league, taking care of his rental properties, barbecuing, and spending time with his mom in Nevada and brother in Colorado Springs. Jon currently resides in Gypsum with his partner in crime, his dog Otto.

Jessie Koelliker – Equestrian Center Barn Hand

Jesse Koelliker joined us at the Equestrian Center as a Barn Hand in 2019 while a senior in high school. Jesse has always had a love of horses and she spent over 2 years begging her mom for riding lessons before finally getting her wish at the age of 8.

A sophomore majoring in Psychology at the University of Montana, Jesse can be found at the Equestrian Center on holidays and summer breaks. She loves spending time at the barn with boarders, riders, and staff.

Jesse enjoys doing just about anything outside including horseback riding, hiking, and biking. She also likes to relax by drawing and reading. Jesse grew up in Eagle with her parents, brother Cody (also a barn hand with Cordillera) 2 dogs and a cat.

