



CORDILLERA
Metro District

BOARD MEETING

October 11, 2024



CORDILLERA
Metro District

MEETING AGENDA

DATE: Friday, October 11, 2024
TIME: 9:00 AM
LOCATION: 408 Carterville Road, Edwards, CO
and video conference

REGULAR BOARD MEETING

This board meeting is being held in person at the CMD Administration Building and via Zoom. To attend this meeting via Zoom, you must register for the meeting by clicking [here](#). Once registration is complete, you will receive an email with instructions about how join the Zoom call.

BOARD OF DIRECTORS

Cheryl Foley, President – May 2025 | Terence Boyle, Vice President – May 2027
Richard Saxby, Treasurer – May 2025 | Harry Jasper, Secretary – May 2025
Ellen Alexander, Assistant Secretary/Treasurer – May 2027

CALL TO ORDER – 9:00 AM

- Call to Order
- Declaration of Quorum/Director Qualifications/Disclosure
- Approval of Agenda
- Approval of Consent Agenda
 - 08.09.2024 Regular Board Meeting Minutes

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DISCUSSION ITEMS – 9:20 AM

- Wildfire Mitigation and Controlled Burning – Hugh Fairfield-Smith, Fire Management Officer, Eagle River Fire Protection District
- Financial Update – Richard Saxby, CMD Board Treasurer
- Management Team Update – Trevor Broersma, CMD General Manager
- 2025 Budget Draft Review – Trevor Broersma, General Manager

p. 4-11

p. 12-16

p. 17-24

PUBLIC COMMENTS – 11:00 AM

The Board welcomes public comment.

ADJOURN – 11:30 AM

NOTICE IS HEREBY GIVEN that the Board of Directors of the Cordillera Metropolitan District will hold a meeting. CMD is required to meet a 24-hour posting requirement unless in the event of an emergency. By Order of the District, Cheryl Foley.



CORDILLERA
Metro District

MANAGEMENT REPORT

October 11, 2024

ADMINISTRATION

SAFETY & TRAINING

- The CMD team met its Special Districts Association (SDA) safety training requirements for the 2024 year, earning a 10% discount on our workers' compensation renewal.

HUMAN RESOURCES, FINANCE, AND ADMINISTRATION

- Financials are posted on the CordilleraLiving.com website; August financials will be posted after this Board meeting.
- Open enrollment for 2025 benefits begins in November for all full-time employees.

COMMUNICATIONS

- As of September 3, 2024, all Cordillera property owners are required to use FRONSTEPS to authorize personal guests to their homes.
- CMD offered five FRONTSTEPS workshops in August and September. Ongoing support is available on our website at CordilleraLiving.com/Frontsteps-Support.

EQUESTRIAN CENTER

BARN UPDATES

- **Stall upgrades underway:** With the help of Community Operations, each stall will be cleaned and stained, and the bars will be painted to match new hardware. Stall mats will also be upgraded to a deep bedding for horse comfort and other benefits including cost savings and labor reduction. We expect a 10-minute reduction in cleaning time per stall and a 40% reduction in the amount of shavings needed.
- **Fall riding:** The outdoor arena continues to be enjoyed by horses, riders, and those entering the community as they pass the equestrian center at this beautiful time of the year.
- **August clinic:** On August 14, the CEC boarders and staff participated in a working equitation clinic, where they learned more about this unique discipline and rode through obstacles they created.
- **Fall clinics:** Mica Mabragana, an Argentinian dressage rider, offered a clinic on October 4-5. Sue Martin, a local favorite, will be here for a one-day clinic on October 26. Dolly Hannon will lead our last clinic of the year on November 23-24.
- **Show season** is over for CEC Manager Annie Morris and her horse Flor. Annie was honored to have the support of the CMD to take her horse to a few shows this year, qualifying for and competing in championships. Flor has had challenges after losing her eye to illness, and getting back into showing has been a steppingstone to continuing her journey toward dressage excellence.

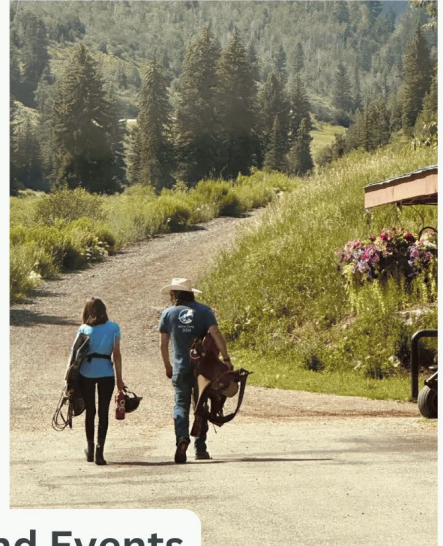
YEAR-ROUND LESSON & TRAINING PROGRAM

- The CEC's new independent instructor, Shannon Maloney, has opened the lesson program to many more riders per week. Several riders have been taking advantage of extra lessons.
- CEC Supervisor Chris Bate has also been teaching after-school lessons to continue the year-round program.
- The training program remains at capacity.

HORSE CAMP UPDATE

- The Cordillera Equestrian Center welcomed 64 campers to Horse Camp this summer over 8 weeks from June 11–August 9 for a wildly successful camp season.

- Planning for Equestrian Day Camps during school breaks and Summer Horse Camp 2025 is underway.



Equestrian Clinics, Lessons, and Events



COMMUNITY OPERATIONS PROJECT MANAGEMENT

- **Equestrian Center:** The Comm Ops team is currently working on significant stall upgrades at the equestrian center.
- **Training:** In September, eight Comm Ops employees attended Skid Steer training in Winter Park. This training simulates skidding or sliding on unfavorable road conditions and teaches the skills needed to safely react to these common winter driving hazards. Two employees also attended CDL training in Grand Junction.
- **Road Program:** Annual road shouldering projects have recently been completed around the community. Small rocks and gravel after shouldering are a result of vehicles cutting corners and driving off the road following shouldering; we will continue to have the sweeper out as needed.
- **Noxious Weeds:** Due to an unusually wet summer season, noxious weed control was a very time-consuming task this year. As a reminder, property owners are responsible removing the noxious weeds on their property.

FLEET

- **Winter vehicle preparation:** We are working hard to get the CMD fleet ready for snow plowing and road maintenance through the winter season.
- **Winter storage:** Shipping containers in the Comm Ops facility will serve as winter storage for equipment, tires, and other supplies. A cover is being built for additional winter parking and equipment protection.
- **Inspections:** Annual CDOT inspections are being performed on all vehicles in the CMD fleet. This process also helps us identify other maintenance tasks that need to be done to prepare for winter.



TRAILS AND FISHING

- Fall is an amazing time to explore Cordillera's trails system and enjoy the views. The online trails map is available at CordilleraLiving.com/Hiking. Paper maps remain available at the CMD Admin Office and the gates.
- Fishing continues through the fall at Cordillera's stocked ponds during daylight hours as long as no ice is present on the surface.

WILDFIRE MITIGATION

- At the June and August CMD Board meetings, Eagle Valley Wildland (EVW) Fire Management Officer Hugh Fairfield-Smith presented plans for fire mitigation through prescribed burns in three areas within Cordillera. The prescribed burns and the timing of their occurrence are subject to the approval of the Board at its October 11 meeting.
- The summer 2024 wildfire mitigation season is complete, with 307 acres of land successfully treated. These areas continue to be a focus for healthy ecosystem restoration that will protect the Cordillera community for the future.

PUBLIC SAFETY

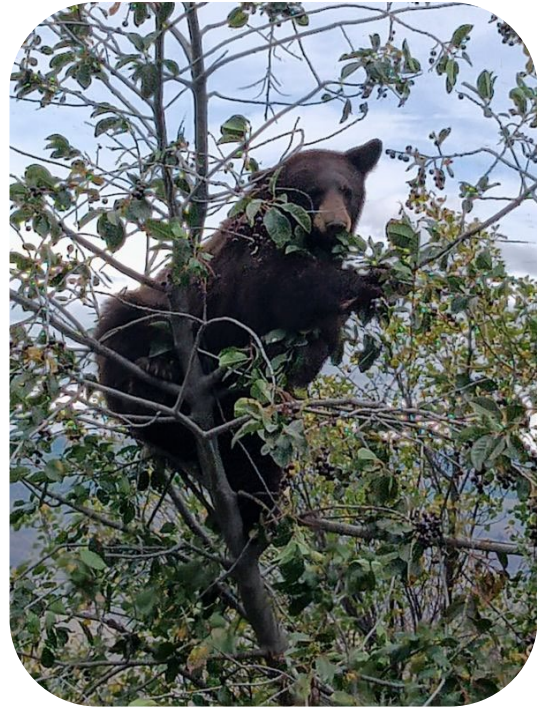
- **Training:** Three new Public Safety agents are currently in training; one other new hire has just finished training and is proving to be a good asset to the team. We are continuing to provide ongoing FRONTSTEPS, customer service, and patrol training for all agents.

- **Wildlife:** There has been a slight increase in bear sightings, likely due to bears bulking up for winter. However, the number of incidents remains lower than those occurring at the beginning of the summer. Mountain lion sightings have decreased.
- **Traffic and Road Safety:** Traffic remains high in Cordillera. Road safety violation reporting is now in place, and speed mitigation efforts are ongoing. To review the Road Safety Rules & Violations Policy and reporting process, see our website at CordilleraLiving.com/Road-Safety.

GATE ACCESS STATISTICS:

August and September

- Cordillera Public Safety welcomed approximately **123,428** vehicles through the Divide and Ranch Gates during August and September this year.
 - Divide Gate: 40,731 vehicles
 - Ranch Gate: 81,462 vehicles
- Temporary passes issued:
 - Divide Gate: 1,332
 - Ranch Gate: 3,147
- Bicycle Permits Issued: 23
- FRONTSTEPS Statistics
 - August 2024
 - Guests invited by residents: 1,167
 - Total invited guest entries: 963
 - September 2024
 - Guests invited by residents: 1,014
 - Total invited guest entries: 959



EMPLOYEE SPOTLIGHTS

PUBLIC SAFETY MANAGER: NATHON GOFF

Public Safety Manager Nathon Goff began working as a Public Safety Agent for the Cordillera Metro District (CMD) in September of 2022 and joined the CMD Management Team in August of 2024 with more than 20 years of international experience spanning safety, security, and training roles.

Born in Salisbury, United Kingdom, Nathon served for seven years in the British Army conducting international tours of duty and counterterrorism operations. Following his time in the military, Nathon gained experience in executive protection, loss prevention, and risk management. As a safety and security consultant and trainer, he has worked in the United Kingdom, Japan, and the United States to provide security and train protection teams for high-level officials from around the world.

Within the hospitality safety and security industry, Nathon has worked in management and consulting for luxury hotel groups including Mandarin Oriental, Ritz-Carlton, and Four Seasons.



Nathon and his wife Jeannette moved to the Vail area in 2007, and they now live in Eagle with their son, two dogs, and a cat. When he's not at work, Nathon enjoys hiking, practicing self-defense, and traveling. Most recently, he and his wife have been learning to play pickleball.

FACILITY TECHNICIAN: PATRICK TELLES



Born and raised in Santa Cruz, California, Pat Telles joined the Cordillera Metro District team in 2022. As CMD's Facility Technician, Pat works on projects ranging from building maintenance and office remodels to installing lights and fans, and much more. Currently, he is leading the Cordillera Equestrian Center's significant stall upgrade project.

Pat enjoys the variety of projects he has at CMD, and he's known for being creative with reclaimed materials. He has used wood from the old Bearcat Cabin for Cordillera community events and transformed beautiful wood slabs into countertops.

Before coming to work for CMD, Pat worked for more than 35 years in the tile and marble business, where he also honed his carpentry and other skills working on home remodeling projects.

Pat has lived in the Vail Valley since 1994 and is currently in Eagle-Vail with his family and two dogs, Lucy and Lady. Pat has three daughters and one son ranging in age from 33 to 12. When he's not tinkering on projects, Pat enjoys hunting, fishing four-wheeling, and spending time with his family.