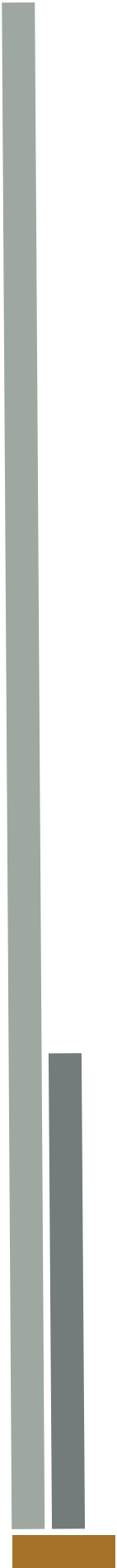




CORDILLERA
Metro District

BOARD MEETING

June 14, 2024





CORDILLERA
Metro District

MEETING AGENDA

DATE: Friday, June 14, 2024
TIME: 9:00 AM
LOCATION: 408 Carterville Road, Edwards, CO
and video conference

REGULAR BOARD MEETING

This board meeting is being held in person at the CMD Administration Building and via Zoom. To attend this meeting via Zoom, you must register for the meeting by clicking [here](#). Once registration is complete, you will receive an email with instructions about how join the Zoom call.

BOARD OF DIRECTORS

Cheryl Foley, President – May 2025 | Terence Boyle, Vice President – May 2027
Richard Saxby, Treasurer – May 2025 | Harry Jasper, Secretary – May 2025
Ellen Alexander, Assistant Secretary/Treasurer – May 2027

CALL TO ORDER – 9:00 AM

- Call to Order
- Declaration of Quorum/Director Qualifications/Disclosure
- Approval of Agenda
- Approval of Consent Agenda
 - 4.12.2024 Regular Board Meeting Minutes, GM Employment Agreement

DISCUSSION ITEMS – 9:20 AM

- Financial update – Richard Saxby, CMD Board Treasurer p. 4-12
- Resolution Adopting Amended and Restated Financial Policies, Richard Saxby p. 13-17
- Wildfire mitigation and controlled burning – Hugh Fairfield-Smith, Fire Management Officer, Eagle River Fire Protection District
- Management team update – Trevor Broersma, CMD General Manager p. 18-22
- FRONTSTEPS update – Trevor Broersma and Paula Kurtz, HR and Finance Administrator
- Speeding and consequences – Trevor Broersma
- Resolution Adopting Technology Accessibility Standards – Alan Pogue, Legal Counsel p. 23-26

PUBLIC COMMENTS – 11:00 AM

The Board welcomes public comment.

ADJOURN – 11:30 AM

NOTICE IS HEREBY GIVEN that the Board of Directors of the Cordillera Metropolitan District will hold a meeting. CMD is required to meet a 24-hour posting requirement unless in the event of an emergency. By Order of the District, Cheryl Foley.



CORDILLERA
Metro District

MEETING MINUTES

REGULAR BOARD MEETING

DATE: Friday, April 12, 2024

TIME: 9:00 a.m.

LOCATION: 408 Carterville Road, Edwards, CO
and video conference

ATTENDANCE

Board members present in person: Cheryl Foley, President; Harry Jasper, Secretary; Ellen Alexander, Assistant Secretary/Assistant Treasurer

Board members present via video conference: Terry Boyle, Vice President; Richard Saxby, Treasurer

Others present in person: Trevor Broersma, CMD General Manager; Paula Kurtz, CMD HR and Finance Administrator

Others present via video conference: Alan Pogue, CMD Legal Counsel; Margaret Henderson of CliftonLarsonAllen; Traci Macnamara McCoy, CMD Communications Manager; Mike Autera, Brooke Ferris, Pamela Horan-Kates, Chuck Jackson, Gregory Murphy, Melissa Murphy, Jerry Nichols, Nukhet Saxby, Scott Valby

CALL TO ORDER / DECLARATION OF QUORUM

Director Foley called the meeting to order at 9:02 a.m., noting a quorum was present.

ADEQUATE NOTICE / CONFLICT DISCLOSURE

Board members acknowledged receiving notice of the meeting no less than 24 hours in advance. No disclosures or conflicts with items on the agenda were cited.

APPROVAL OF AGENDA

Director Jasper made a motion to approve the agenda for April 12, 2024. Director Boyle seconded the motion; all approved. Director Saxby made a motion to approve the consent agenda, seconded by Director Alexander. The consent agenda consisted only of the February 9, 2024, regular board meeting minutes. Director Foley suggested removing one word to correct a typographical error. All approved, motion passed unanimously.

DISCUSSION ITEMS

FINANCIAL UPDATE

January and February financials were included in the Board packet, and Treasurer Richard Saxby reported that as of the end of February, 2024 revenues (mostly tax revenues) were slightly over budget and operating expenses were slightly in excess of budget, due primarily to higher snowfall and plowing expenses.

CYBERSECURITY UPDATE

General Manager Trevor Broersma gave the annual cybersecurity update, noting the following: CMD does not currently have any exposure to Personally Identifiable Information (PII). No findings identified in CMD's most recent NetDiligence Quiet Audit cyber assessment require action. Our triple-redundant system surpasses recommended standards. Over the next twelve (12) months, CMD plans to remain within cybersecurity limits and is not required to take additional steps toward cybersecurity, as we are currently within limits.

FRONTSTEPS DWELLING UPDATE

Broersma and HR and Finance Administrator Paula Kurtz gave a status report on the installation and activation of the new FRONTSTEPS Dwelling gate access software. They noted that the hardware installation and database update are underway. They reported that CMD staff will be managing contractor access and, when the software app is fully activated (target date August), residents will be responsible for providing access to their own guests.

MANAGEMENT TEAM UPDATE

Broersma called attention to the management team report included in the meeting packet, noting that warmer weather has allowed CMD to undertake a variety of projects around the community. Operations Worker Jim Rabun and Public Safety Agent Bryan Gustafson were highlighted for their dedication to the CMD team and the Cordillera community.

RESOLUTION ADOPTING TECHNOLOGY ACCESSIBILITY STANDARDS

A Resolution Adopting Technology Accessibility Standards was tabled for additional discussion and wording revision if necessary. Adoption of these standards is legally required by July 1 of this year.

LAND LEASE RESOLUTION

Board President Cheryl Foley explained a proposed resolution to approve a lease of a tract of land on Carterville Road from the CMD to the CPOA for an initial period of five years, with extensions available, for \$1/year. This lease will allow the CPOA time to explore the possibility of developing an employee housing project on the property. Foley emphasized that the CMD does not have the authority to take action other than to provide leasing rights to this tract of land and will not develop, construct, own, or operate employee housing.

Foley then asked Melissa Murphy, President of the CPOA Board of Directors, to comment on behalf of the CPOA. Murphy explained that CPOA has certain employee housing density rights on the Short Course that it wishes to transfer to the Carterville area to allow the CPOA to explore employee housing options. She explained that the Carterville property density transfer was being made in the interest of good land use planning, and she assured everyone that if employee housing were ever to be developed on this land, it would be through a long-term sublease with a professional developer.

Public comment was solicited. Director Boyle made a motion to approve the land lease subject to concurrence of both parties' legal counsel to the five-year initial term. The motion was seconded by Director Alexander, and the proposed lease was unanimously approved by the Board.

PUBLIC COMMENTS

Director Foley opened the session for public comment, and no additional comments were received.

EXECUTIVE SESSION

Director Foley asked for a motion to convene an executive session pursuant to 24-6-402(4)(f)(I), C.R.S., to discuss personnel matters related to the General Manager. Director Boyle moved, and Director Alexander seconded, all in favor. The executive session opened at 10:05 a.m. Director Jasper made a motion to close the executive session. The motion was seconded by Director Alexander and approved unanimously. The executive session concluded at 12:15 p.m.

ADJOURNMENT

With no further business before the Board, the meeting was adjourned at 12:17 p.m. with a motion by Director Boyle, seconded by Director Jasper.

**Cordillera Metropolitan District
Balance Sheet - Governmental Funds
April 30, 2024**

Reporting Book:

ACCRUAL

As of Date:

04/30/2024

Fund:

Cordillera Metropolitan District

General Fund Cordillera Wildlife Fund Capital Projects Fund Conservation Trust Fund Total

Assets

Cash	2,467,107	51,618	2,753,049	1,415	5,273,190
Accounts Receivable	1,558,724	0	0	0	1,558,724
Prepaid Expenses	140,617	0	0	0	140,618

Total Assets	\$ 4,166,448	\$ 51,618	\$ 2,753,049	\$ 1,415	\$ 6,972,532
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Liabilities and Fund Balances

Liabilities					
Accounts Payable	305,521	0	7,701	0	313,222
Total Liabilities	305,521	0	7,701	0	313,222

Fund Balances	3,860,927	51,618	2,745,348	1,415	6,659,310
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Total Liabilities and Fund Balances	\$ 4,166,448	\$ 51,618	\$ 2,753,049	\$ 1,415	\$ 6,972,532
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No assurance is provided on these financial statements. Substantially all required disclosures, the government-wide financial statements, and the statements of revenues, expenditures and changes in fund balances - governmental funds have been omitted.

**Cordillera Metropolitan District
Statement Of Revenue, Expenditures And
Changes In Fund Balance - Budget And Actual
For The Month Ended April 30, 2024**

Reporting Book:

ACCRUAL

As of Date:

04/30/2024

Fund:

General Fund

	Month Ending			Year To Date				Annual
	Actual	Budget	Variance	Actual	Budget	Variance	Variance %	Budget
Revenue								
41000 - Property Taxes Operating	\$ 1,545,757	\$ 1,100,000	\$ 445,757	\$ 4,072,313	\$ 3,500,000	\$ 572,313	16 %	\$ 5,453,721
41500 - Specific Ownership Taxes	22,081	22,500	(419)	89,171	82,500	6,671	8 %	253,955
42000 - CPOA Service Agreement	8,915	8,915	0	35,660	35,660	0	0 %	106,978
43000 - Boarding - Equestrian	38,025	34,000	4,025	139,634	136,000	3,634	3 %	408,900
43200 - Lessons & Camps - Equestrian	26,740	35,000	(8,260)	74,899	78,000	(3,101)	(4) %	145,125
43400 - Bearcat Stables	2,596	2,596	0	10,383	10,383	0	0 %	31,150
43500 - Administration Building Leases	2,080	2,080	0	8,320	8,320	0	0 %	24,960
43600 - Trailer Storage Fees	900	9,300	(8,400)	900	16,800	(15,900)	(95) %	46,800
43850 - Interest Income	22,253	13,334	8,919	74,533	53,336	21,197	40 %	160,000
44900 - Holy Cross Refunds	0	0	0	0	0	0	0 %	2,000
45100 - Transponder/Sticker Revenue	9,900	4,500	5,400	20,855	15,000	5,855	39 %	35,000
45200 - Road Impact Fees	5,937	3,000	2,937	7,685	18,500	(10,815)	(58) %	20,000
46500 - Sewer Lift Revenue	0	0	0	0	0	0	0 %	5,000
Total Revenue	\$ 1,685,184	\$ 1,235,225	\$ 449,959	\$ 4,534,353	\$ 3,954,499	\$ 579,854	15 %	\$ 6,693,589
Expenditures								
Administrative								
54800 - Wages	35,191	32,785	2,406	120,861	131,143	(10,282)	(8) %	426,207
54901 - Payroll Administration	865	1,222	(357)	4,060	4,888	(828)	(17) %	15,880
54902 - Employee Morale & Welfare	581	400	182	4,382	1,600	2,782	174 %	22,650
54903 - Safety Program	0	0	0	0	1,363	(1,363)	(100) %	5,443
54904 - Benefits Consultant	76	200	(124)	304	800	(496)	(62) %	2,400
54905 - Additional Benefits	237	300	(64)	(421)	1,200	(1,621)	(135) %	3,600
54906 - Wellness	800	0	800	800	2,400	(1,600)	(67) %	4,000
55600 - Payroll Taxes	463	656	(193)	2,046	2,624	(578)	(22) %	8,524
55800 - Retirement 401a	2,054	1,908	146	9,298	7,632	1,666	22 %	24,800
56000 - Retirement 457b	1,518	1,251	267	5,443	5,004	439	9 %	16,260
56200 - Workers Compensation	364	210	154	800	840	(40)	(5) %	2,520
56400 - Health Insurance	4,265	5,665	(1,400)	21,478	22,660	(1,182)	(5) %	67,980
56450 - Employee Contributions- Health Insurance	(1,041)	(963)	(78)	(4,073)	(3,852)	(221)	6 %	(11,556)
57000 - Audit Fees	0	12,500	(12,500)	0	12,500	(12,500)	(100) %	12,500

	Month Ending			Year To Date				Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	Variance %	Annual Budget
57400 - Meeting Expenses	438	959	(521)	1,363	1,918	(555)	(29) %	5,750
57800 - Drug/Alcohol/CDOT Testing	0	800	(800)	260	1,300	(1,040)	(80) %	2,345
58000 - Dues & Subscriptions	0	700	(700)	6,151	5,705	446	8 %	11,305
58400 - Employee Recruitment	1,536	0	1,537	2,246	810	1,436	177 %	1,610
59000 - Insurance-Property/Casualty	3,977	3,878	98	17,247	15,512	1,735	11 %	46,534
59200 - Legal-General	10,980	6,284	4,696	26,546	25,136	1,410	6 %	75,400
59400 - MIS & Computer Fees	1,629	2,917	(1,288)	23,283	11,668	11,615	100 %	34,997
59600 - Miscellaneous Office Equipment	0	0	0	0	3,500	(3,500)	(100) %	4,500
59800 - Department Supplies	795	1,413	(618)	3,075	5,646	(2,571)	(46) %	16,950
60000 - Paying Agent & Bank Fees	767	515	252	1,414	2,060	(646)	(31) %	6,180
60050 - Bad Debt Expense	832	0	833	14,785	0	14,785	100 %	0
60200 - Postage & Courier	11	300	(290)	114	600	(486)	(81) %	2,688
60400 - Printing	59	0	59	1,459	1,500	(41)	(3) %	3,000
60450 - Copier Maintenance	436	800	(363)	1,771	3,200	(1,429)	(45) %	9,600
60600 - Seminars & Education	0	0	0	0	1,000	(1,000)	(100) %	2,500
61000 - Treasurers Fees	46,376	33,976	12,399	122,182	108,021	14,161	13 %	163,730
61770 - Promotions	0	0	0	2,314	6,000	(3,685)	(61) %	8,500
61790 - Web Site	659	574	85	2,134	2,523	(390)	(15) %	7,115
61795 - Creative/Photography	0	3,000	(3,000)	0	3,000	(3,000)	(100) %	5,000
64400 - Repairs & Maintenance - Facilities	497	489	9	1,255	1,478	(223)	(15) %	4,910
66600 - Telephone Expense G&A	2,011	1,975	35	9,346	7,900	1,446	18 %	23,700
66650 - Cleaning	2,112	1,980	132	8,159	7,920	239	3 %	23,760
66700 - Other Contracted Services	33,440	18,119	15,321	73,480	72,473	1,007	1 %	217,425
66810 - Electric	381	1,100	(719)	1,850	3,400	(1,550)	(46) %	11,000
66820 - Gas	365	349	17	2,375	1,824	551	30 %	5,000
66830 - Trash	356	467	(112)	1,422	1,868	(446)	(24) %	5,600
66840 - Water	283	175	108	1,134	700	434	62 %	4,800
67800 - Background Checks	0	260	(260)	0	620	(620)	(100) %	1,820
69100 - Community Events	0	0	0	5,913	3,000	2,914	97 %	7,000
Total Administrative	153,313	137,164	16,149	496,256	491,084	5,173	1 %	1,313,927
Community Operations								
54800 - Wages	60,132	67,693	(7,561)	248,694	270,772	(22,079)	(8) %	880,000
54850 - Overtime	4,367	2,500	1,867	32,731	12,500	20,231	162 %	30,000
54902 - Employee Morale & Welfare	530	83	447	798	335	463	138 %	1,000
54903 - Safety Program	156	310	(154)	965	930	35	4 %	16,374
54905 - Additional Benefits	696	621	75	2,759	2,484	275	11 %	8,064
54906 - Wellness	0	1,600	(1,600)	0	4,800	(4,800)	(100) %	13,000
55600 - Payroll Taxes	893	881	12	4,255	3,524	731	21 %	11,442
55800 - Retirement 401a	4,062	4,008	54	15,947	16,034	(87)	(1) %	52,106

	Month Ending			Year To Date				Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	Variance %	Annual Budget
56000 - Retirement 457b	1,910	2,385	(475)	7,970	9,540	(1,570)	(16) %	31,000
56200 - Workers Compensation	3,461	3,990	(529)	14,494	15,960	(1,466)	(9) %	47,880
56400 - Health Insurance	16,613	15,007	1,606	58,176	60,028	(1,852)	(3) %	180,084
56450 - Employee Contributions- Health Insurance	(2,912)	(2,721)	(191)	(10,811)	(10,884)	73	(1) %	(32,652)
58400 - Employee Recruitment	0	200	(200)	0	1,500	(1,500)	(100) %	2,000
58800 - Engineering	0	1,257	(1,257)	0	2,514	(2,514)	(100) %	8,800
59000 - Insurance-Property/Casualty	2,229	2,427	(198)	8,626	9,706	(1,080)	(11) %	29,122
59400 - MIS & Computer Fees	92	811	(719)	522	3,244	(2,722)	(84) %	9,729
59800 - Department Supplies	0	100	(100)	479	150	329	219 %	150
60600 - Seminars & Education	750	3,250	(2,500)	750	3,500	(2,750)	(79) %	6,050
61800 - Repair & Maintenance-Radios	3,326	341	2,985	3,326	1,365	1,961	144 %	4,093
62000 - Uniforms	423	0	424	4,856	5,000	(144)	(3) %	9,035
62200 - Road Shoulders/Drainage Maintenance	0	1,714	(1,714)	0	3,428	(3,428)	(100) %	13,706
62300 - Road Maintenance	0	6,080	(6,080)	319	12,160	(11,841)	(97) %	54,713
62500 - Repairs & Maintenance - Community	0	575	(575)	5	2,300	(2,295)	(100) %	6,896
62600 - Flowers Maintenance	2,772	2,505	267	2,772	2,505	267	11 %	15,030
62800 - Mowing & Irrigation	0	1,408	(1,408)	0	1,408	(1,408)	(100) %	8,448
63200 - Cinders, Gravel, Chemicals	10,629	8,576	2,052	49,444	17,152	32,292	188 %	77,184
63600 - Street & Holiday Lights	6,701	0	6,701	6,700	0	6,700	100 %	6,588
63800 - Street Signage	172	1,391	(1,218)	3,105	4,175	(1,070)	(26) %	12,521
64400 - Repairs & Maintenance - Facilities	1,959	1,986	(28)	14,007	7,944	6,063	76 %	23,829
64500 - Sewer Lift Station Expense	49	371	(322)	187	1,484	(1,297)	(87) %	4,452
66000 - Mosquito Control	0	0	0	0	0	0	0 %	1,500
66200 - Weed Control	130	4,650	(4,520)	131	8,650	(8,519)	(98) %	8,650
66650 - Cleaning	960	1,035	(75)	3,708	4,140	(432)	(10) %	12,420
66810 - Electric	2,252	3,122	(870)	9,084	12,488	(3,404)	(27) %	37,460
66820 - Gas	788	1,750	(962)	8,739	7,000	1,739	25 %	21,000
66830 - Trash	399	1,000	(601)	1,628	5,200	(3,572)	(69) %	17,560
66840 - Water	1,078	2,200	(1,122)	3,939	2,999	940	31 %	14,800
67000 - Equipment Rental	5,037	0	5,037	21,282	16,476	4,806	29 %	32,950
67200 - Fuels & Fluids	15,313	9,500	5,813	39,341	38,000	1,341	4 %	113,995
67400 - Parts & Supplies-Equipment	17,232	14,025	3,207	84,091	65,450	18,641	28 %	168,273
67600 - Major Repairs-Equipment	9,187	1,500	7,687	9,187	11,500	(2,313)	(20) %	21,000
69800 - Repairs & Maintenance - Parks & Trails	568	1,528	(960)	628	1,528	(900)	(59) %	9,168
Total Community Operations	171,954	169,659	2,295	652,834	638,989	13,844	2 %	1,989,420
Public Safety								
54800 - Wages	48,488	61,086	(12,598)	195,420	244,344	(48,924)	(20) %	794,115
54850 - Overtime	4,582	2,100	2,483	15,706	8,400	7,306	87 %	25,000
54902 - Employee Morale & Welfare	0	42	(42)	0	168	(168)	(100) %	500

	Month Ending			Year To Date				Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	Variance %	Annual Budget
54903 - Safety Program	0	0	0	0	1,126	(1,126)	(100) %	11,178
54905 - Additional Benefits	660	448	211	2,614	1,792	822	46 %	5,376
54906 - Wellness	0	0	0	0	1,600	(1,600)	(100) %	10,400
55600 - Payroll Taxes	791	1,222	(431)	3,799	4,888	(1,089)	(22) %	15,882
55800 - Retirement 401a	3,360	3,907	(547)	14,098	15,628	(1,530)	(10) %	50,785
56000 - Retirement 457b	904	713	192	3,905	2,852	1,053	37 %	9,270
56200 - Workers Compensation	3,188	3,465	(278)	13,401	13,860	(459)	(3) %	41,580
56400 - Health Insurance	14,537	12,600	1,937	50,764	50,400	364	1 %	151,190
56450 - Employee Contributions- Health Insurance	(1,907)	(2,240)	334	(7,625)	(8,960)	1,335	(15) %	(26,872)
58400 - Employee Recruitment	0	375	(376)	3,090	1,500	1,590	106 %	4,500
59000 - Insurance-Property/Casualty	1,067	1,127	(60)	4,266	4,508	(242)	(5) %	13,516
59400 - MIS & Computer Fees	3,958	1,921	2,037	13,375	7,684	5,691	74 %	23,050
59800 - Department Supplies	1,810	791	1,019	4,877	3,166	1,711	54 %	9,494
60400 - Printing	0	0	0	0	750	(750)	(100) %	1,500
60600 - Seminars & Education	0	0	0	0	150	(150)	(100) %	500
61800 - Repair & Maintenance-Radios	0	0	0	0	3,376	(3,376)	(100) %	3,376
62000 - Uniforms	0	0	0	1,192	5,400	(4,208)	(78) %	11,920
64400 - Repairs & Maintenance - Facilities	498	1,500	(1,002)	2,586	3,875	(1,289)	(33) %	5,560
66500 - Repairs & Maintenance - Gates	399	0	399	1,288	2,725	(1,437)	(53) %	4,725
66650 - Cleaning	192	359	(167)	742	1,436	(694)	(48) %	4,300
66810 - Electric	281	450	(169)	1,459	1,815	(356)	(20) %	5,424
66830 - Trash	0	238	(238)	0	952	(952)	(100) %	2,850
66840 - Water	110	125	(15)	881	500	381	76 %	5,040
67200 - Fuels & Fluids	0	2,084	(2,084)	3,520	8,336	(4,816)	(58) %	25,000
68100 - Signage	0	350	(350)	0	650	(650)	(100) %	750
68400 - Gate Access Expenses	17,167	300	16,867	31,236	11,800	19,436	165 %	17,978
Total Public Safety	100,085	92,963	7,122	360,594	394,721	(34,127)	(9) %	1,227,887
Equestrian Center								
54800 - Wages	26,059	24,094	1,965	102,520	96,376	6,144	6 %	313,220
54850 - Overtime	1,446	300	1,146	4,302	1,050	3,252	310 %	4,000
54902 - Employee Morale & Welfare	201	100	101	1,059	300	759	253 %	500
54903 - Safety Program	0	211	(211)	30	211	(181)	(86) %	3,411
54905 - Additional Benefits	165	155	10	654	620	34	5 %	1,860
54906 - Wellness	0	0	0	0	500	(500)	(100) %	3,200
55600 - Payroll Taxes	404	406	(1)	1,898	1,624	274	17 %	5,273
55800 - Retirement 401a	1,620	1,277	342	6,858	5,108	1,750	34 %	16,594
56000 - Retirement 457b	690	462	228	2,767	1,848	919	50 %	6,000
56200 - Workers Compensation	2,095	2,002	93	9,029	8,008	1,021	13 %	24,020
56400 - Health Insurance	4,984	4,213	771	19,653	16,852	2,801	17 %	50,552

	Month Ending			Year To Date				Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	Variance %	Annual Budget
56450 - Employee Contributions- Health Insurance	(620)	(685)	65	(2,750)	(2,743)	(6)	0 %	(8,223)
58400 - Employee Recruitment	0	300	(300)	266	1,100	(834)	(76) %	1,850
59000 - Insurance-Property/Casualty	821	783	38	3,281	3,132	148	5 %	9,396
59400 - MIS & Computer Fees	144	117	27	949	468	481	103 %	1,400
59800 - Department Supplies	217	400	(183)	2,081	1,450	631	44 %	2,130
60400 - Printing	0	0	0	0	0	0	0 %	500
60600 - Seminars & Education	0	2,500	(2,500)	0	2,500	(2,500)	(100) %	2,500
62000 - Uniforms	0	0	0	0	2,000	(2,000)	(100) %	3,060
64400 - Repairs & Maintenance - Facilities	1,405	864	541	8,804	3,457	5,347	155 %	10,369
66650 - Cleaning	576	600	(24)	2,225	2,400	(175)	(7) %	7,200
66810 - Electric	527	445	82	3,061	1,780	1,281	72 %	5,330
66820 - Gas	378	1,459	(1,081)	5,077	5,836	(758)	(13) %	17,501
66830 - Trash	245	173	72	978	692	285	41 %	2,076
66840 - Water	327	225	102	1,516	900	616	68 %	4,501
67200 - Fuels & Fluids	0	417	(417)	755	1,668	(913)	(55) %	5,000
68800 - Horses & Tack	600	500	100	987	500	487	97 %	500
68820 - Animal Care	986	768	218	3,113	3,072	41	1 %	9,212
68830 - Grain	0	689	(689)	2,806	2,756	50	2 %	8,260
68840 - Hay	0	0	0	62,300	60,225	2,075	3 %	60,225
68850 - Shavings	0	5,670	(5,670)	7,176	11,340	(4,164)	(37) %	22,680
68860 - Footing	0	2,889	(2,889)	0	2,889	(2,889)	(100) %	2,889
Total Equestrian Center	43,270	51,334	(8,064)	251,395	237,919	13,476	6 %	596,986
Total Expenditures	\$ 468,622	\$ 451,120	\$ 17,502	\$ 1,761,079	\$ 1,762,713	\$ (1,634)	(0) %	\$ 5,128,220
Other Financing Sources (Uses)								
79000 - Transfer to Other Funds	0	0	0	(1,692,000)	(1,692,000)	0	0 %	(1,692,000)
Total Other Financing Sources (Uses)	0	0	0	(1,692,000)	(1,692,000)	0	0 %	(1,692,000)
Excess of Revenue Over (Under) Expenditures	\$ 1,216,562	\$ 784,105	\$ 432,457	\$ 1,081,274	\$ 499,786	\$ 581,488	116 %	\$ (126,631)
Fund Balance - Beginning	2,644,495	2,813,715	(169,220)	2,780,169	2,813,715	(33,546)	(1) %	2,813,715
Fund Balance - Ending	\$ 3,860,928	\$ 3,597,820	\$ 263,108	\$ 3,860,928	\$ 3,313,501	\$ 547,427	17 %	\$ 2,687,084

No assurance is provided on these financial statements. Substantially all required disclosures, the government-wide financial statements, and the statements of revenues, expenditures and changes in fund balances - governmental funds have been omitted.

**Cordillera Metropolitan District
Statement Of Revenue, Expenditures And
Changes In Fund Balance - Budget And Actual
For The Month Ended April 30, 2024**

Reporting Book:

ACCRUAL

As of Date:

04/30/2024

Fund:

Capital Projects Fund

	Month Ending			Year To Date				Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	Variance %	Annual Budget
Revenue								
42200 - Water Tap Fees	\$ 36,086	\$ 0	\$ 36,086	\$ 38,586	\$ 10,000	\$ 28,586	286 %	\$ 40,000
44950 - Sale of Equipment	5,500	10,000	(4,500)	24,500	20,000	4,500	23 %	25,000
Total Revenue	\$ 41,586	\$ 10,000	\$ 31,586	\$ 63,086	\$ 30,000	\$ 33,086	110 %	\$ 65,000
Expenditures								
82385 - Administration	0	5,000	(5,000)	51	20,000	(19,949)	(100) %	35,000
82386 - Bearcat Stables	36	10,000	(9,964)	(25)	20,000	(20,025)	(100) %	55,000
82387 - Community Operations	0	10,000	(10,000)	1,483	10,000	(8,517)	(85) %	46,000
82389 - Equestrian Center	26,595	15,000	11,595	46,488	65,000	(18,512)	(28) %	65,000
82390 - Equipment Purchases	0	50,000	(50,000)	101,096	239,000	(137,904)	(58) %	306,000
82392 - IT	0	10,000	(10,000)	4,165	25,000	(20,835)	(83) %	35,000
82393 - Road Program	9,377	0	9,377	23,451	0	23,451	100 %	975,000
82394 - Trails & Community Parks	0	5,000	(5,000)	0	5,000	(5,000)	(100) %	15,000
82395 - Public Safety Improvements	0	10,000	(10,000)	10,199	25,000	(14,801)	(59) %	25,000
82520 - Healthy Forest	0	0	0	100,000	100,000	0	0 %	135,000
Total Expenditures	\$ 36,008	\$ 115,000	\$ (78,992)	\$ 286,908	\$ 509,000	\$ (222,092)	(44) %	\$ 1,692,000
Other Financing Sources (Uses)								
49000 - Transfer from Other Funds	0	0	0	1,692,000	1,692,000	0	0 %	1,692,000
Total Other Financing Sources (Uses)	0	0	0	1,692,000	1,692,000	0	0 %	1,692,000
Excess of Revenue Over (Under) Expenditures	\$ 5,578	\$ (105,000)	\$ 110,578	\$ 1,468,178	\$ 1,213,000	\$ 255,178	21 %	\$ 65,000
Fund Balance - Beginning	2,739,770	1,212,141	1,527,629	1,277,170	1,212,141	65,029	5 %	1,212,141
Fund Balance - Ending	\$ 2,745,348	\$ 1,107,141	\$ 1,638,207	\$ 2,745,348	\$ 2,425,141	\$ 320,207	13 %	\$ 1,277,141

No assurance is provided on these financial statements. Substantially all required disclosures, the government-wide financial statements, and the statements of revenues, expenditures and changes in fund balances - governmental funds have been omitted.

**Cordillera Metropolitan District
Statement Of Revenue, Expenditures And
Changes In Fund Balance - Budget And Actual
For The Month Ended April 30, 2024**

Reporting Book:

ACCRUAL

As of Date:

04/30/2024

Fund:

Cordillera Wildlife Fund

	Month Ending			Year To Date				Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	Variance %	Annual Budget
Revenue								
43850 - Interest Income	\$ 0	\$ 213	\$ (213)	\$ 0	\$ 850	\$ (850)	(100) %	\$ 2,550
Total Revenue	\$ 0	\$ 213	\$ (213)	\$ 0	\$ 850	\$ (850)	(100) %	\$ 2,550
Expenditures								
60000 - Paying Agent & Bank Fees	0	7	(6)	0	25	(25)	(100) %	75
Total Expenditures	\$ 0	\$ 7	\$ (6)	\$ 0	\$ 25	\$ (25)	(100) %	\$ 75
Excess of Revenue Over (Under) Expenditures	\$ 0	\$ 206	\$ (206)	\$ 0	\$ 825	\$ (825)	(100) %	\$ 2,475
Fund Balance - Beginning	51,618	51,402	216	51,618	51,402	216	0 %	51,402
Fund Balance - Ending	\$ 51,618	\$ 51,608	\$ 10	\$ 51,618	\$ 52,227	\$ (609)	(1) %	\$ 53,877

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**Cordillera Metropolitan District
Statement Of Revenue, Expenditures And
Changes In Fund Balance - Budget And Actual
For The Month Ended April 30, 2024**

Reporting Book:

ACCRUAL

As of Date:

04/30/2024

Fund:

Conservation Trust Fund

	Month Ending			Year To Date				Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	Variance %	Annual Budget
Revenue								
43850 - Interest Income	\$ 29	\$ 21	\$ 8	\$ 102	\$ 83	\$ 19	22 %	\$ 250
44000 - Lottery Proceeds	0	0	0	1,313	938	376	40 %	3,750
Total Revenue	\$ 29	\$ 21	\$ 8	\$ 1,415	\$ 1,021	\$ 395	39 %	\$ 4,000
Expenditures								
62300 - Road Maintenance	0	0	0	0	0	0	0 %	4,000
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0 %	\$ 4,000
Excess of Revenue Over (Under) Expenditures	\$ 29	\$ 21	\$ 8	\$ 1,415	\$ 1,021	\$ 395	39 %	\$ 0
Fund Balance - Beginning	1,386	0	1,386	0	0	0	0 %	0
Fund Balance - Ending	\$ 1,415	\$ 21	\$ 1,395	\$ 1,415	\$ 1,021	\$ 395	39 %	\$ 0

No assurance is provided on these financial statements. Substantially all required disclosures, the government-wide financial statements, and the statements of revenues, expenditures and changes in fund balances - governmental funds have been omitted.

**AMENDED AND RESTATED RESOLUTION OF
THE BOARD OF DIRECTORS OF THE
CORDILLERA METROPOLITAN DISTRICT**

A RESOLUTION ADOPTING AMENDED AND RESTATED FINANCIAL POLICIES

WHEREAS, Cordillera Metropolitan District (the “District”) is a special district organized and existing pursuant to Section 32-1-101, *et seq.*, C.R.S.; and

WHEREAS, the Board of Directors of the District (the “Board”) has a duty to perform certain obligations in order to assure the efficient operation of the District; and

WHEREAS, pursuant to Section 32-1-1001(1)(m), C.R.S., the District’s Board is authorized to adopt, amend, and enforce bylaws and rules and regulations not in conflict with the constitution and the laws of the State for carrying on the business, objects, and affairs of the Board and the District; and

WHEREAS, on April 14, 2023, the Board approved Financial Policies (the “2023 Financial Policies”); and

WHEREAS, the duly constituted Finance Committee of the Board has consulted with outside banking and financial experts (the “Consultants”) regarding the District’s ability to raise funds to address emergencies that may arise outside of the District’s normal course of business, and

WHEREAS, among other things, the Consultants have provided information on financial policies, which, if adopted and implemented by the District, could contribute to the District’s long term financial health and could potentially allow the District to raise emergency funds under more favorable terms and conditions; and

WHEREAS, the Board wishes to amend and restate its financial policies set forth in the 2023 Financial Policies to further address the District’s ability to raise funds concerning emergencies in light of the Consultants’ recommendations and to make additional revisions.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CORDILLERA METROPOLITAN DISTRICT HEREBY ADOPTS THE FOLLOWING AMENDED AND RESTATED FINANCIAL POLICIES (“Financial Policies”):

Section 1. District Funds.

The District uses fund accounting to account for its operations. Existing funds are:

1. The General Fund. The “General Fund” shall mean the District’s fund which receives all District revenue, except lottery proceeds, equipment sales and water tap fees. All operating expenses are paid out of the General Fund. Money is transferred from the General Fund to the Capital Projects Fund and the Cordillera Wildlife Fund as required.
2. The Capital Projects Fund The “Capital Fund” shall mean the District’s fund which accounts for capital projects and wildfire mitigation projects. The Capital Fund receives revenue from equipment sales and water tap fees. Receipt of water tap fees is highly variable. Funds required for capital and wildfire projects are transferred to the Capital Fund from the General Fund.

3. The Cordillera Wildlife Fund The Wildlife Fund shall mean the District’s fund which is used to fund wildlife enhancement projects, pursuant to Eagle County Resolution No. 2023-065. The District, Eagle County, Cordillera Property Owners Association and Colorado Parks and Wildlife are all parties to Eagle County Resolution 2023-065. The Wildlife Fund is required to maintain a minimum annual balance of \$50,000.00 and is replenished from the General Fund as necessary.
4. The Conservation Trust Fund The Conservation Fund shall mean the District’s fund which provides for the preservation of historic buildings within Cordillera. The Conservation Fund receives revenue from lottery proceeds and interest thereon.

The General and Capital Funds are unrestricted and the District may move money between the two funds. The Wildlife and Trust Funds are effectively restricted, as the funds therein can be used only for the stated purpose.

Section 2. Reserves

The District shall use reasonable endeavors to ensure the combined balances of the General Fund and the Capital Funds at the end of each budget year (“Reserves”) are not less than 50% of the combined expenses of the General Fund and Capital Fund at the end of the same budget year.

The Reserves serve the following purposes:

1. Liquidity. Reserves of 30% of the combined expenditures of the General Fund and Capital Fund are required to provide the District with sufficient liquidity to remain solvent despite fluctuations in the District’s cash flow and expenses.
2. Emergency Events. Reserves are required to provide the District with sufficient monies to address emergency, unbudgeted events which, if not addressed, would materially impair the District’s ability to deliver its services.
 - a. Local banks have indicated a line of credit cannot be substituted for the District holding its own cash Reserves.
 - b. A bond issue or an extraordinary tax increase to provide emergency funds first requires the approval, in a municipal election, of Cordillera property owners who are registered Colorado voters. The approval process typically takes 18 months to complete and there is no assurance the bond issue or tax increase will be approved. Neither a bond issue nor an extraordinary tax increase is a substitute for the District holding appropriate Reserves.
3. Credit Rating. Maintaining Reserves of 50% or more of combined General Fund and Capital Fund expenditures will contribute to the District receiving its highest possible credit rating, which will reduce the District’s cost should the District want or need to issue bonds. The District’s former bond agent has indicated Reserves equal to or greater than 50% of its combined annual General Fund and Capital Fund expenditures may allow the District to achieve an AA rating, which is two levels above the District’s recently-retired bonds.
4. Best Practice. Maintaining Reserves of 50% of combined annual expenditure constitutes, with the liquidity, emergency events and credit rating requirements, the best practice for a community like the District.

Section 3. Discretionary Expenditures

“Discretionary Expenditures” shall mean expenses comprising of the following:

1. Any change in the scope or nature of the District’s operating services that increases the District’s annual operating expense; and/or
2. Any capital project that is not identified in the District’s Reserve Report, as defined below, or is not a wildfire mitigation project.

The District shall not undertake any Discretionary Expenditure unless:

1. The District General Manager (“GM”) and the Board have presented the Discretionary Expenditure to the District’s community and the Board and GM reasonably believe a majority of District property owners need or want the Discretionary Expenditure and are willing to pay for it; and
2. The GM has completed a Discretionary Expenditure Full Cost Analysis (as defined below) of the Discretionary Expenditure and has demonstrated, using assumptions that both the Board and the GM consider reasonable, that implementing the Discretionary Expenditure will not cause the 50% Reserves requirement to be impaired, or, if the Discretionary Expenditure causes the Reserves to fall and remain below the 50% level, Cordillera property owners, who are registered Colorado voters, have voted to approve a tax increase sufficient to fund the full cost of the Discretionary Expenditure over its entire life span.

The Discretionary Expenditure Full Cost Analysis shall include:

1. Initial construction or capital costs (if any); and
2. Annual operating cost; and
3. Annual maintenance cost (if any), which shall be added to the current Reserve Report, as defined below.

Section 4. Economic Model

The District shall maintain an Economic Model (“Model”) that projects 10 years of annual revenue, expenses and fund balances for the General Fund and the Capital Fund. The Model shall be updated annually during the budget process, using actual revenues and expenditures as far as they are available and forward projections using assumptions the Board and the GM agree are reasonable. The Model’s primary purpose is to estimate the District’s future Reserves.

Both the Board and the GM understand and accept that realized results may differ materially from the results calculated by the Model.

Section 5. Reserve Report

The District shall maintain a Reserve Report that identifies the maintenance requirements over the next 20 years for the District’s buildings, facilities, equipment, fleet, infrastructure, ponds and IT system (the “Reserve Report”). The Reserve Report shall be prepared by a suitably qualified, independent, third-party expert and shall be updated not less than every three years. The Report shall present costs in both money of the day (uninflated) and inflated at such rate as the expert considers reasonable.

Section 6. Budget Process

The District’s budget year is the calendar year. The District begins its budget process approximately in October and the final budget for the next calendar year must be submitted to Eagle County for approval in early December. The GM shall apply the following principles in preparing the budget:

1. The Board and the GM shall agree on the capital projects to be undertaken in each budget year. The GM shall demonstrate, to the Board's satisfaction, that the planned capital projects keep the District current with its Reserve Report.
2. The budget shall target a surplus, such that Reserves increase by approximately the same percentage, or a slightly greater percentage, as operating expenses increase.
3. The GM shall update the Model with the new budget and shall demonstrate to the Board that the budget complies with the Financial Policies, namely, that the Reserves are expected to remain at or above 50% of combined annual capital and operating expenditures for the next ten years.
4. Should the Model predict, using assumptions the Board and the GM consider reasonable, that the 50% Reserves criterion will be impaired and will not likely be restored without intervention, the Board and the GM shall consider, and implement as appropriate, actions to restore the 50% Reserves threshold. Such actions may include, without limitation, seeking operating efficiencies, proposing a tax increase to property owners, or reducing services. Underspending the Reserve Report is not an acceptable means of restoring the 50% Reserves criterion.

Section 7. Debt

The District does not currently hold any debt. Any issuance of multiple-year debt in the future is subject to the provisions of State statute and the State Constitution (Sections 32-1-101, *et seq.*, C.R.S.; Sections 11-57-101, *et seq.*, C.R.S.; Sections 11-59-101, *et seq.*, C.R.S.; and Colorado Constitution Article X, Section 20).

Section 8. Financial Policies

This Resolution shall repeal, supersede, and replace the Cordillera Metropolitan District Financial Policies approved by the Board on April 14, 2023.

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ADOPTED AND APPROVED THIS 14th DAY OF JUNE 2024.

CORDILLERA METROPOLITAN DISTRICT

Cheryl Foley, President



ADMINISTRATION

STAFFING

Current staffing breakdown by department:

- Administration – 4 full-time
- Community Operations – 14 full-time, 1 seasonal
- Public Safety – 11 full-time, 3 part-time, 1 occasional, 1 full-time position starts Jun 24
- Equestrian Center – 4 full-time, 3 part-time, 2 occasional, 1 seasonal

SAFETY & TRAINING

- CMD has not had a materially significant workers' compensation claim within the past 2 years; 5 claims under \$1,000 have been submitted.
- CPR/First Aid recertification is underway. CMD Public Safety has provided certification to 2 CMD Public Safety staff and 6 CPOA team members.
- Chainsaw training and wildfire mitigation training continues for new staff.
- 3 Comm Ops staff completed their basic weed spraying certification.

HUMAN RESOURCES, FINANCE, AND ADMINISTRATION

- Financials are on the website; April financials will be posted after this board meeting.
- The 2023 financial audit has been submitted to Wipfli for review, with June 30 as a target for being complete.
- Seasonal and full-time staff have been onboarded in the Comm Ops and Public Safety departments.

COMMUNICATIONS

- Cordillera property owners who are listed on record with Eagle County should have received an email from FRONTSTEPS on June 10 that contained account access and set-up information. Please set up your FRONTSTEPS account after receiving this email so that you will be able to manage visitor access passes to your homes when that offering becomes available.
- Additional communications from Cordillera Metro District about the FRONTSTEPS rollout this summer will span digital, print, traditional, and social media outlets.
- Communications Manager Traci Macnamara McCoy has been designated as CMD's accessibility officer and will work closely with CPOA General Manager Crystal Wilson to ensure that our website (www.CordilleraLiving.com) complies with accessibility standards set by Colorado HB21-1110.

EQUESTRIAN CENTER

BARN UPDATES

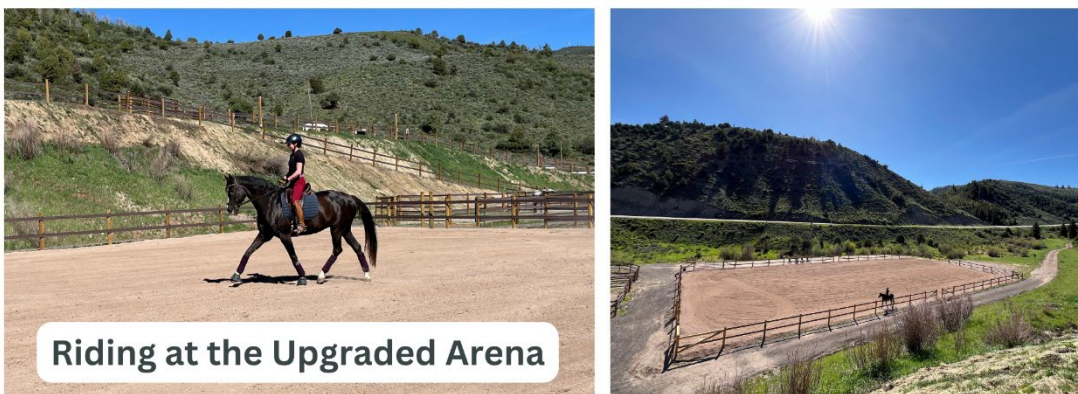
- The barn will be full for the summer with 18 stalled horses and 15 paddock horses.
- The outdoor arena has been upgraded and is ready for summer riders. Having an outdoor option with excellent footing has immensely improved the riding experience here at CEC. An opening party took place on June 6th to celebrate its reopening.
- The CEC's horses are ready for summer camps, and the equestrian center will lease two more school horses for the remainder of the year to continue its lesson program during the camp season and expand the program into the fall.
- Equestrian Center Director Annie Morris rode her own horse Flor, in their first show of the year in Longmont, CO. This opportunity brought additional visibility to the CEC training and lesson program.

YEAR-ROUND LESSON & TRAINING PROGRAM

- The lesson program continues to be a success, with current students improving and new students trying out horseback riding every week.
- The training program remains at capacity, with many horses and riders signed up for full or partial dressage training.

HORSE CAMP UPDATE

- Cordillera Horse Camp's first session is underway, and registration remains open for this summer's remaining 7 sessions, which are offered through August 9. As of June 1, 47 campers have registered for camp, and the July 30–August 2 session is already full. With registrations already received, the budget has been met.
- Staff have been trained and are looking forward to sharing an amazing experience with campers this summer. Each four-day camp session includes riding lessons, horse-related games and activities, mixed media art projects, and unmounted lessons on horse safety, grooming, anatomy, health, and more.
- **Call for Volunteers:** We're looking for volunteers to join in on the FUN for one week of camp—or for many. Volunteers help with all aspects of camp—from getting horses ready to ride to helping with horse-related art projects, lessons, and more. Email interest to info@cordillerametro.org, and find out more about Horse Camp at www.CordilleraLiving.com/Horse-Camp.



COMMUNITY OPERATIONS PROJECT MANAGEMENT

- **Adopt-a-Highway:** The Cordillera Metro District Comm Ops team has adopted a beautiful 2-mile section of Highway 6, from Squaw Creek west to Eagle Springs, for trash cleanup. CMD crews got out in April and picked up about 30 bags worth of trash!
- **Equestrian Center Outdoor Arena Upgrades:** Comm Ops removed all of the old, rotten fence posts and rails, brought in new footing, and leveled it with a 1% grade for proper drainage. An outdoor seating area with new, maintenance-free Adirondack chairs has been added.
- **Training:** The Comm Ops team continues to have safety chats every Tuesday morning that include topics related to our industry. Several team members also attended a chainsaw safety class.
- **Bearcat Stables:** Comm Ops has preserved the upper and lower cabins with new stain and chinking while maintaining its beloved, rustic look.

- **Traffic Calming:** Speed bumps were added around the community to slow down traffic. A pair of speed bumps were also added in the Equestrian Center entry to improve Horse Camp safety.
- **Road Program:** New concrete curb and gutter has been installed on Fenno at the Elk Spring, Greyhawk, and Club Cottage intersections. Road milling and paving operations began on June 4th and will last about two weeks. Thank you for your patience as we improve our roads!
- **Other Projects:** Some staining will be done around the community to include the pavilions, dog park, and garden fences.

FLEET

- All remaining new equipment ordered for this year has arrived, including a sweeper purchased to replace an aging machine with high hours. The new sweeper has quick-change bristles that will reduce a 2-hour job to around 45 minutes.
- We are currently getting all summer equipment ready to go and switching other equipment and vehicles from winter to summer setups.
- The loader-mounted snow blower is scheduled for a major overhaul in June. We will be replacing all wear parts, doing a 500-hour inspection, and fixing or replacing anything that looks questionable in preparation for next winter.
- As of June 1, 66 work orders have been fulfilled.



TRAILS AND FISHING

- Seasonal trail closures, April 15–June 30: Due to deer and elk calving season, the following trails are closed: Trailhead Loop, Red Draw Loop, Timbers Trail Loop, and Saddle Ridge Trail.
- Cordillera’s other trails are open for hiking and are in good condition. Trails recommended for early summer hiking include trails in the Territories, Grenada Glen Loop, Upper and Lower Mirador, and Elk Springs. Access the online trails map at www.CordilleraLiving.com/Hiking.
- General maintenance of trails will continue throughout the summer with grass cutting, weed eating, and removal of debris and brush.
- Cordillera’s stocked fishing ponds are open for the summer. Get out with your fishing gear, or simply sit on a bench and enjoy the views. Additional trout will be stocked in mid-June. CMD’s ponds are located on Bearden Road, Red Draw, and Granada Glen. Find out more about fishing Cordillera’s ponds and river parcels at www.CordilleraLiving.com/Fishing.

WILDFIRE MITIGATION

- Cordillera Metro District's summer 2024 wildfire mitigation season is underway. The Eagle Valley Wildland team is currently creating fuel breaks in the area of Forest Trail and south of the intersection of Elk Spring Trail and Bearden Road. This work includes tree cutting, brush removal, wood chipping, and mulching.
- CMD is contracting services to oversee areas that have been mitigated with seed recommended by Colorado Parks & Wildlife and the US Forest Service. The seed includes selective native grasses that are good for deer and elk.

PUBLIC SAFETY

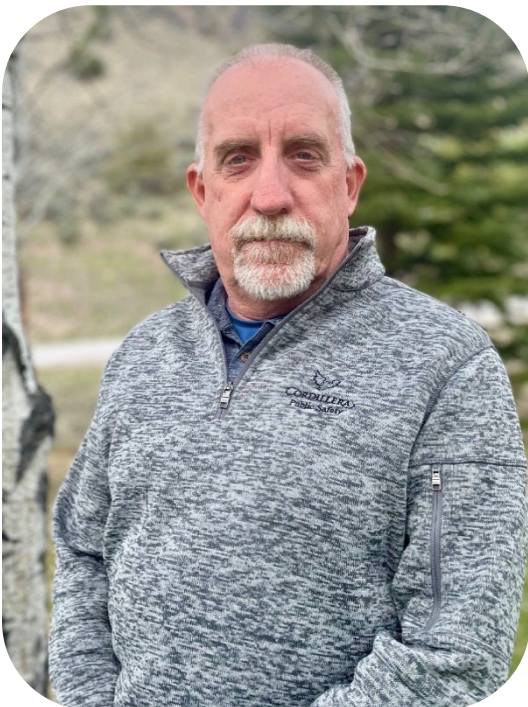
- On Thursday, June 6, a small grass fire broke out on West Squaw Creek Road. A contractor called 911 to report it, and within minutes, Cordillera Public Safety, Eagle River Fire Protection District, Eagle County Sheriff's Office, and Eagle Valley Wildland were on scene. The fire was successfully extinguished with no damage to property.
- Traffic in Cordillera has already started to increase for the summer season, and we have received calls about speeding and passing on double yellow. During this busy time, slow down, give yourself extra time, and be especially cautious in work zones.
- Wildlife has been exceptionally active this spring with frequent calls for bears making "house calls." Help keep bears wild by securing all food and trash around your home and by locking your home, car, and garage.
- Integration of Track Tic Incident Management software continues with implementation of dispatch components and ongoing system refinements.

GATE ACCESS STATISTICS: April and May

- Cordillera Public Safety welcomed **53,994** vehicles through the Divide and Ranch Gates
- Temporary passes issued: Divide Gate 1,383; Ranch Gate 1,590
- Bicycle passes issued: 47

EMPLOYEE SPOTLIGHTS

PUBLIC SAFETY MANAGER: DAVID PARADYSZ



Public Safety Manager David "Dave" Paradysz began working for CMD in April of 2024. He joins our team with more than 30 years of experience spanning management roles in the ski patrol and mountain health and safety industries.

Born and raised in western Massachusetts, Dave attended college in Maine and received a degree in recreation and business management. From 1989 to 2014, he worked at Kirkwood Mountain Resort in California as a health and safety manager and assistant ski patrol director.

In 2014, Dave moved to Colorado and worked as a health and safety senior manager at Keystone Mountain Resort and as a risk and safety manager at Copper Mountain before coming to CMD. Across his adventurous career, Dave has also worked as a ski patroller in Australia and New Zealand and as a search and rescue canine handler and trainer.

When he's not at work, you can find Dave outside skiing in the winter and biking in the summer. He also enjoys going to music concerts, skiing with his daughter, and cheering her on from the sidelines of her soccer games.

PUBLIC SAFETY AGENT: DUANE GUSTAFSON



Public Safety Agent Duane Gustafson was born and grew up in Houston, Texas, but he spent his summers living with his grandparents in Minturn. At the age of 11, he moved to Edwards with his family and has lived in the Vail Valley ever since.

Duane is a graduate of Battle Mountain High School and gained experience working locally for Town of Minturn Public Works, Town of Avon Public Works, and SteamMaster before joining the CMD team in August of 2020.

If you ever have the chance to talk with Duane at one of Cordillera's gates, know that he's a big history buff. With a colorful family history of his own, he loves to chat about Texas and Colorado history, especially mining history. He's also a NASCAR fan and likes to get outside and go fishing or boating when he gets the chance.

Duane is the father of two sons, and he lives with his wife Elvira in Dotsero, along with two beautiful tortoiseshell cats.

BOARD OF DIRECTORS OF CORDILLERA METROPOLITAN DISTRICT

**A RESOLUTION ADOPTING TECHNOLOGY ACCESSIBILITY STATEMENT AND
TECHNICAL STANDARDS**

WHEREAS, Cordillera Metropolitan District (the “District”) is a special district organized and existing pursuant to Section 32-1-101 et seq., C.R.S.; and

WHEREAS, the Board of Directors of the District has a duty to perform certain obligations in order to assure the efficient operation of the District; and

WHEREAS, pursuant to Section 32-1-1001(1)(m), C.R.S., the District’s Board is authorized to adopt, amend, and enforce bylaws and rules and regulations not in conflict with the constitution and the laws of the State for carrying on the business, objects, and affairs of the Board and the District; and

WHEREAS, the Colorado Anti-Discrimination Act (“CADA”), as set forth in Title 34, Article 34, Parts 3 through 8 of the Colorado Revised Statutes provides that it is unlawful to discriminate against an individual with a disability as that term is defined in Section 24-34-301(7), C.R.S.; and

WHEREAS, the Colorado legislature, through House Bill 21-1110 and subsequently amended by Senate Bill 23-244 (the “Technology Accessibility Bills”), amended CADA to include certain provisions regarding website accessibility for individuals with disabilities; and

WHEREAS, the Technology Accessibility Bills, require the Colorado Office of Information Technology (the “OIT”) to establish rules regarding information technology systems accessibility standards for individuals with disabilities; and

WHEREAS, on February 23, 2024, the OIT adopted the Rules Establishing Technology Accessibility Standards as contained in 8 CCR § 1501-11, *et seq.*, (the “Accessibility Rules”) requiring all public entities and state agencies, as such terms are defined in the Accessibility Rules, to comply with the Accessibility Rules; and

WHEREAS, 8 CCR § 1501-11.4 specifically defines the term public entity to include special districts; and

WHEREAS, compliance with the Accessibility Rules requires the District to adopt and publicly post in a conspicuous place a Technology Accessibility Statement, as such term is defined in the Accessibility Rules, by July 1, 2024; and

WHEREAS, Technical Standards is defined in the Accessibility Rules at Section 11.5(a) as Web Content Accessibility Guidelines (“WCAG”) 2.1 Level AA; and

WHEREAS, the Accessibility Rules require the District to ensure applicable information and communication technology (the “ICT”) is compliant with the Technical Standards by July 1, 2024.

NOW THEREFORE, THE BOARD OF DIRECTORS OF CORDILLERA METROPOLITAN DISTRICT HEREBY ADOPTS THE FOLLOWING TECHNOLOGY ACCESSIBILITY STATEMENT AND TECHNICAL STANDARDS:

1. Technology Accessibility Statement. The District adopts the Technology Accessibility Statement attached hereto in Exhibit A (the “Statement”) in accordance with Section 11.6 of the Accessibility Rules. The Statement shall be posted publicly in a conspicuous location on the District’s website. The District directs the District Manager to take the actions necessary to facilitate the conspicuous public posting of the Statement on the District’s website as soon as possible but not later than July 1, 2024.
2. Actions to Effectuate Resolution. Management and legal counsel for the District are authorized and directed to take all actions necessary and appropriate to effectuate this Resolution and the imposition of the Technology Accessibility Statement and Technical Standards contemplated hereunder. All actions not inconsistent with the provisions of this Resolution heretofore taken by the members of the Board of Directors and/or management or legal counsel for the District and the officers, agents and employees of the District and directed toward effectuating the purposes stated herein are hereby ratified, approved and confirmed.
3. Effective Date. This Resolution shall take effect on the date and at the time of its adoption.

[Remainder of page intentionally left blank.]

APPROVED AND ADOPTED THIS 14th DAY OF JUNE, 2024.

CORDILLERA METROPOLITAN DISTRICT

By: Cheryl Foley
Its: President

CORDILLERA METROPOLITAN DISTRICT TECHNOLOGY ACCESSIBILITY STATEMENT

Cordillera Metropolitan District (the “District”) is committed to providing equitable access to the District’s official website to all members of the public. The District’s ongoing accessibility efforts work toward being compliant with the Web Content Accessibility Guidelines (WCAG) version 2.1, level AA criteria. The District welcomes comments on how to improve its technology’s accessibility for users with disabilities as well as requests for reasonable modifications and/or accommodation to any District services, programs, and/or activities.

Please let us know if you encounter inaccessible information and communication technology. The District is committed to responding to requests for reasonable modifications and/or accommodation as well as reports of accessibility issues in a timely manner.

For reports of inaccessible information and communication technology or to request reasonable modifications or accommodations to District information and communication technology, please contact the District at ¹:

Phone: ²

E-mail:

FOOTNOTES TO BE REMOVED PRIOR TO POSTING

¹ The point of contact must be "personnel knowledgeable about the accessibility of the ICT."

² The phone number must have TTY. TTY is teletypewriter, which is used by individuals who are deaf, hard of hearing, or have speech impediments. If the number is connected to a cellphone, this feature can be activated in the cellphone's system settings.