



CORDILLERA
Metro District

BOARD MEETING

April 11, 2025



CORDILLERA
Metro District

MEETING AGENDA

REGULAR BOARD MEETING

DATE: April 11, 2025

TIME: 9:00 AM

LOCATION: 408 Carterville Road, Edwards, CO, and video conference

This board meeting is being held in person at the CMD Administration Building and via Zoom. To attend this meeting via Zoom, click [here](#) at the time of the meeting.

BOARD OF DIRECTORS

Cheryl Foley, President – May 2025 | Terence Boyle, Vice President – May 2027

Richard Saxby, Treasurer – May 2025 | Harry Jasper, Secretary – May 2025

Ellen Alexander, Assistant Secretary/Treasurer – May 2027

CALL TO ORDER – 9:00 AM

- Call to Order
- Declaration of Quorum/Director Qualifications/Disclosure
- Approval of Agenda
- Approval of Consent Agenda
 - 02.14.25 Meeting Minutes
 - Rules of the Road update

DISCUSSION ITEMS – 9:20 AM

- Special Board Meeting Date Selection – Trevor Broersma, CMD General Manager
- Financial Update – Richard Saxby, CMD Board Treasurer
- CMD Board Election Update – Cheryl Foley
- Eagle County Hazard Mitigation Plan 2025 Resolution – Trevor Broersma
 - View the [Eagle County Hazard Mitigation Plan 2025 here](#).
- Management Team Update – Trevor Broersma

PUBLIC COMMENTS – 10:30 AM

- The Board welcomes public comment on discussion items.

PUBLIC HEARING – 10:45 AM

- 2024 Budget Amendment Resolution

PUBLIC COMMENTS – 11:00 AM

- The Board welcomes public comment on the 2024 Budget Amendment Resolution.

ADJOURN – 11:30 AM

NOTICE IS HEREBY GIVEN that the Board of Directors of the Cordillera Metropolitan District will hold a meeting. CMD is required to meet a 24-hour posting requirement unless in the event of an emergency. By Order of the District, Cheryl Foley.



CORDILLERA
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MANAGEMENT REPORT

April 11, 2025

ADMINISTRATION

SAFETY & TRAINING

- Departmental training continues for new hires.
- First Aid, CPR, and AED training for all staff will take place in April and May.
- Sexual harassment training for all staff will be completed by June 30, as required by law.

HUMAN RESOURCES, FINANCE, AND ADMINISTRATION

- Financials are posted on the CordilleraLiving.com website; February financials will be posted after this Board meeting.
- The 2024 financial audit preparation has begun and will be happening through May 2025.
- Three new employees were onboarded in Public Safety.
- In March, the CMD management team collaborated on launching Bird Bucks, a peer-to-peer recognition program for CMD employees. Bird Bucks are shared among teammates to celebrate outstanding actions that reflect these CMD core values: teamwork, initiative, customer service, and safety. All Bird Bucks received throughout the month are posted on a board in the Admin Office to be considered for that month's overall award recognition.

COMMUNICATIONS

- CMD communications outlets will continue to expand this spring with the addition of a quarterly newsletter from the Cordillera Equestrian Center (CEC) to its audience of equine enthusiasts. The focus will be on connecting CEC boarders, staff, and others interested in lessons and events with CEC news, event opportunities, training tips, and more.

EQUESTRIAN CENTER

BARN UPDATES

- **Barn Improvements:** Additional stall mats have been installed this spring, so now every stall in the barn has a new floor. Handmade horseshoe hooks have also been mounted on the stalls, adding to the barn's overall outstanding appearance.
- **Clinics:** Dolly Hannon will be leading the first clinic of the spring on April 12–13. Roaring Fork Equine, the premier veterinary clinic on the Western Slope, will be doing an educational talk on May 10 about equine health to benefit CEC boarders, staff, and the broader equestrian community.

OTHER CEC UPDATES:

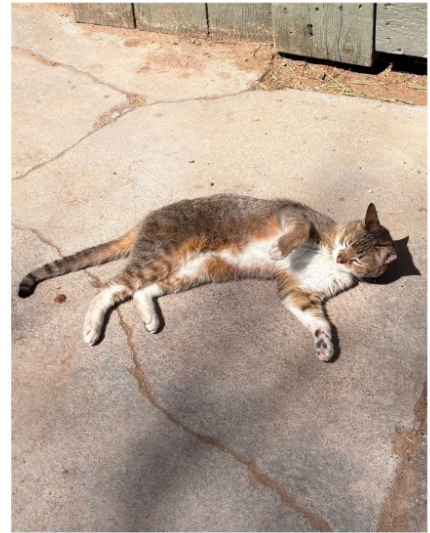
- **Mission Statement:** The CEC staff has collaborated on creating a mission and vision statement. It will be shared with the CEC community and stakeholders to articulate the benefits of the CEC's programs and more clearly establish its role as an integral part of the community.
- **Apprentice Program:** The CEC is designing an apprenticeship program to attract, retain, and incentivize excellent employees. The program will help employees expand their careers in the equine field. CEC Manager Annie Morris will take on a mentorship role in the program.

YEAR-ROUND LESSON & TRAINING PROGRAM

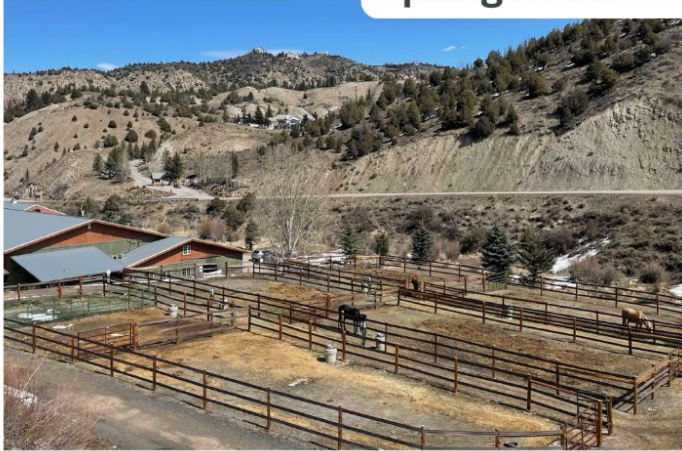
- Shannon Maloney and Chris Bate continue to teach many lessons to local students each week.
- The training program remains at capacity.

HORSE CAMP UPDATE

- Summer 2025 Horse Camp is open for registration and is filling up quickly, with one week in July already full. The CEC team continues to prepare activities and crafts for the 2025 camp season.
- See CordilleraLiving.com/Horse-Camp for more Horse Camp details and registration information.



Spring at the CEC



COMMUNITY OPERATIONS

- **Divide Gatehouse Project:** The Divide gatehouse renovation and repair project continues this spring and is ahead of schedule. In April, concrete work including curb and gutter installation will take place, and the gatehouse's new windows and doors will be installed. Stucco and stonework on the gatehouse exterior is planned for May. Please continue to drive slowly in the area; traffic calming efforts are in place.
- **Thank a Plow Driver:** The Comm Ops crew appreciated a high number of responses from property owners, and they especially enjoyed being thanked personally for the work they did this winter.
- **Street Sweeping:** The Comm Ops team will be out doing street sweeping this spring to clean up dirt, debris, and gravel left behind after the snow melts. Be aware that sweeping equipment will be on the roads. Slow down when you see sweeping operations in progress, yield to any traffic control instructions, and pass only when it is safe to do so.

FLEET

- The CMD fleet made it through the winter with only minor repairs needed.
- **Preparing for Summer:** We will begin going through summer equipment this spring to make sure that it is ready. This will include removing and rebuilding the transmission in our CMD water truck.
- **Ford Plow Truck Repairs:** Beginning this spring, a few of CMD's Ford plow trucks will be getting some major repairs that could not be done during the winter months.

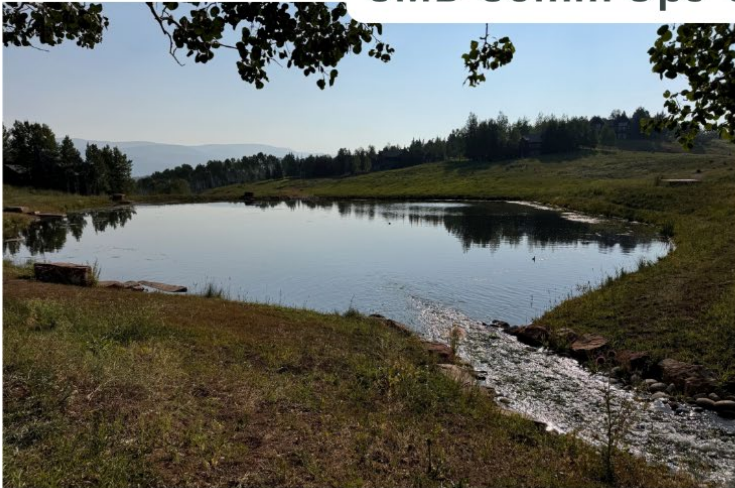
TRAILS AND FISHING

- **Seasonal trail closures, April 15–June 30:** Due to deer and elk calving season, the following trails will be closed: Trailhead Loop, Red Draw Loop, Timbers Trail Loop, and Saddle Ridge Trail.
- **Trail conditions** are variable at this time of the year. Stay off muddy trails to preserve their quality. Expect trails in Cordillera's Territories area to be among the first to dry out and be ready for hiking.

- Look forward to enjoying fishing and beautiful views this spring from **Cordillera ponds**, which remain closed when any ice forms on their surface. Once ponds are clear of ice this spring, we anticipate fantastic trout fishing.



CMD Comm Ops & Open Space



WILDFIRE MITIGATION

- CMD and CPOA will host a joint meeting on April 16 in association with Eagle Valley Wildland (EVW) to discuss all aspects of the 2025 wildfire season, including the roles and mitigation plans of each entity. All community members are invited to bring their wildfire mitigation questions and concerns to the meeting. EVW will provide insight from its experience with the Los Angeles wildfires, highlighting similarities to and differences from Cordillera.
- Following CMD Board approval on October 11, 2024, two prescribed fires are targeted to occur in Cordillera this spring, weather and conditions depending. The burns were originally scheduled for November 2024, but conditions were unfavorable at that time. More information, including details about what to expect and how prescribed fires are managed, will be shared as we get closer to the burn date.

PUBLIC SAFETY

- **Training & Development:** We are pleased to welcome three new agents—Chris, Ben, and Troy—to our team. They are currently undergoing comprehensive training. This month, our ongoing training program includes specialized sessions on bear response and the use of non-lethal shotguns to ensure the entire team is well prepared for increased bear activity.
- **Adjusted Schedule:** We are reviewing the 8-hour schedule implemented in January to align with the staffed gate hour changes. While these changes have resolved some efficiency concerns, they have also introduced new challenges to operational effectiveness. We are actively considering adjustments to optimize the schedule and address these emerging issues.

- **Gate and Access Control:** Our gate and access control measures are crucial for the safety and security of the community. We continue to face challenges with individuals attempting to bypass the system or cause issues at the gates when agents request access verification. We are working diligently to address these issues and ensure that our access control protocols are enforced with minimal disruptions.
- **Patrol and Response Optimization:** To enhance agent safety, we have transitioned our patrol tracking system to a hands-off approach by utilizing geofencing on streets through TrackTik. This system automatically records patrols entering and exiting each street, significantly reducing the risk of patrol agents being distracted while driving. Additionally, we are conducting incident response simulations and drills, with a particular focus on traffic control and safety.
- **End of Winter Storms:** Over the past few months, there have been a couple serious road accidents due to storm conditions, one which required medical attention and extended traffic control at the scene. These incidents underscore the importance of ongoing training and regular practice drills for our agents to improve their readiness and response capabilities.
- **Wildlife:** As bears begin to wake from hibernation, our patrols are diligently monitoring for trash and food that could attract them to our area. We are committed to proactively maintaining a safe environment by preventing potential wildlife encounters.

GATE ACCESS STATISTICS:

February and March 2025

Cordillera Public Safety welcomed approximately **52,847** vehicles through the Divide and Ranch Gates during February and March.

- Vehicles with Transponders:
 - Divide Gate: 17,968
 - Ranch Gate: 34,879
- Temporary Passes Issued:
 - Divide Gate: 916
 - Ranch Gate: 1,537
- Bicycle Permits Issued: 4
- FRONTSTEPS Statistics
 - February 2025
 - Guests invited by residents: 754
 - Total invited guest entries: 1,812
 - March 2025
 - Guests invited by residents: 680
 - Total invited guest entries: 2,427

EMPLOYEE SPOTLIGHTS

DANI DEFINA: EQUESTRIAN CENTER BARN HAND

Dani Defina has been working at the Cordillera Equestrian Center since January 2024. Dani has always loved horses and began taking riding lessons at age 6. Her horse Weston is named after the special town in Massachusetts where she went to visit her dad's family while growing up.

Dani and Weston were connected through the Mountain Valley Horse Rescue. Dani knew immediately that this horse—an off-track Thoroughbred—was for her. Even though he's high spirited and has some bad habits, Dani says she will never give up on him. The duo will compete in their first-ever horse show this spring.

Dani grew up in Eagle and attended Eagle Valley High School, where she played ice hockey. In addition to working at other barns before coming to the CEC, Dani has coached hockey and taught skating classes. She continues to play ice hockey as a member of the Vail Breakaways team.



JAKE LOVETT, COMMUNITY OPERATIONS WORKER

Comm Ops employee Jake Lovett began working for CMD in the summer of 2024. He was born in Plattsburg, New York, and has been in the Vail area since 2015. He attended school for culinary arts and spent 12 years working in kitchens including the Game Creek Club, The Assembly, and Alpine + Antlers at the Beaver Creek Lodge to name a few. He was also previously a brewer at Bonfire Brewing in Eagle.

A yoga enthusiast, Jake has lead sessions at Yoga in the Park in Eagle and previously taught two classes a week at Yoga Off Broadway.

When he's not out plowing roads, clearing trails, or doing other Comm Ops projects, you can find Jake outside during the summer season hiking or camping. He snowboards in the winter and enjoys live music no matter the season.